

**Minutes
Berrick Salome Parish Council**

The Meeting of the Berrick Salome Parish Council was held by video on Thursday 12th Nov 2020.

Present:

Ian Glyn [IG] (Chair)
Ellie Cross [EC] (Councillor)
Craig Tribe [CT] (Treasurer)
Mike Craven-Todd [MCT] (Councillor)
David Bridgland [DB] (Councillor)
Steve Harrod [SH] (County Councillor)
David Turner [DT] (District Councillor)
Chris Cussens [CC] (Clerk)

1. Apologies for absence

None

2. Declarations of interest regarding items on the Agenda

None

3. To approve the Minutes of

3.1. The PC meeting of Sept 10th, 2020 - Approved

3.2. The Extraordinary PC meeting of Sep 24th, 2020 - Approved

3.3. The Extraordinary PC meeting of Nov 3rd, 2020 - Approved

4. Matters arising from the Minutes

Re item 12 (Village Hall Governance), in response to an enquiry from CT, IG reported that the Charity Commission have approved the new organisation (with transfer) and we have this week signed a letter of appointment to the solicitors to produce a new lease.

Re item 15 (Dog litter) CT reported that he has been provided by SODC with two posters, which he has put up at each end of the allotment footpath. He has also received advice on potential dog bin savings, which he will raise at the next meeting.

5. District and County Councillors' Reports.

5.1. SODC: [Monthly Report](#)

DT's report can be viewed in the above link.

IG asked for an update on the Oxford-Cambridge Expressway. DT stated that it seems to have been put on hold but may re-emerge.

On Chalgrove Airfield, DT reported that we're awaiting the inspector's report. Homes England have put in a planning application, which has been deferred until April 2021.

MCT asked what would happen to the old SODC site in Crowmarsh. Although nothing has been decided, the aim is to use this for housing.

5.2. OCC

SH invited any questions from the meeting.

He advised that the Oxford-Cambridge Expressway is not back on the table. He thought that a gradual development of the roads around that arc would ensue.

IG asked whether South Oxfordshire would be linked in with Oxford City in any Covid tier system.

SH replied that neither he nor anyone else really knows what might happen following the lockdown; whatever happens, it would be district-wide rather than applied to any smaller area. SH would strongly support any recommendation made by the Director of Public Health for Oxfordshire.

6. Treasurer's Report (See Appendix 1 for details)

The Council approved all payments and transfers.

7. Renewal of Defibrillator pads

As our current pads for both defibrillators will need renewal in December, CT requested approval to order replacement of the four sets of pads, including spares, at a cost of £32.50 ex VAT per pair. This was approved.

8. Planning (See Appendix 2 for details)

8.1. To note the responses of the Parish Council to the following applications.

[P19/S2721/FUL](#) - Land west of Fairfield (caravan application)

PC has objected on four dates. In response to an enquiry from DT, we have had an update from the Planning Officer, who reports that he is still awaiting more information on the flood risk modelling before making a decision.

[P20/S2134/O](#) – Chalgrove Airfield

The PC objected on Aug 28th.

[P20/S3531/HH](#) – Church Cottage

PC supported on Nov 5th.

[P20/S2777/FUL](#) – Fairfield

PC supported on Sept 29th.

8.2. To note the decisions of SODC on the following

[P19/S0703/FUL](#) - Land west of Fairfield – Appeal (house application)

The Planning Inspectorate dismissed the appeal, Sep 22nd.

[P20/S1234/HH](#) – Kingswood - Proposed car port and additional access

SODC approved on Oct 21st with conditions.

[P20/S3780/LDP](#) – Little Acre

Certificate of Lawful Use or Development was granted, Nov 5th.

8.3. To note the following withdrawals

[P20/S2362/FUL](#) - Rokemarsh Farm House

Withdrawn prior to determination on Oct 14th.

[P20/S3532/LB](#) – Church Cottage (but see [P20/S3531/HH](#))

This is just a technical withdrawal of the Listed Building part of the full application, as advised by the Conservation Officer, who deemed it unnecessary.

8.4. To consider the following applications

[P20/S3592/HH](#) – Plum Tree Cottage

The PC agreed to support.

[P20/S3485/HH](#) – Parsonage Farm Cottage

The PC agreed to object, on the grounds that part of the application included installation of solar panels which (a) are retrospective and unauthorised and (b) create, by reflection, a debilitating level of solar glare within the neighbouring property at certain times of the day.

9. Enforcement investigations (See Appendix 2 for details)

[SE16/41](#) – Lower Berrick Farm – No change

[SE18/453](#) – Land west of Fairfield – No change

[SE20/16](#) – Well Cottage, Roke – The planned site visit by SODC took place on Nov 9th. Result awaited.

10. Drains, sewers and Thames Water

DB reported that Thames Water reported back today that they have raised work for two sections to be lined totalling 106 metres, as follows

1. Around the Rokemarsh pumping station
2. Where the sewer crosses from the T-junction in Roke by the fishing lake.

They also plan to patch three manholes to prevent ingress of ground water.

Dates for the work will be provided by TW later.

11. Tree Planting

MCT reported that we await a response from the Woodland Trust on tree supply. More information should be available for the next meeting.

12. Hedge Laying

IG described a proposal for hedge laying this autumn along the roadside in front of the Village Hall as part of the village traffic calming project. He sought agreement from the PC to fund this activity. The PC authorised funding up to £1700 ex VAT.

13. Traffic Group Report

A proposal has been drawn up and is before OCC Highways for consideration. Following discussion of the recently approved Kingswood development and its relationship to the traffic proposals, a Weller Close, a parishioner emphasised the need to avoid any loss of parking space for Weller Close residents. To reconcile the two plans, IG invited a representative of Weller Close to join the Traffic Group. Nominee awaited. EC pointed out that the power of the PC to influence this was limited by the SODC decision to grant the planning permission including the second entrance despite the PC's objections.

14. To consider any other matters the Chairman deems urgent – for information only

14.1. Chris Kilduff asked DT whether the windfall availability of the Crowmarsh SODC site might be used to address the shortfall in traveller sites in South Oxfordshire. DT responded that we should await proposals for that site.

14.2. IG proposed that a Christmas tree be erected by the Millennium stone. The PC authorised £150 for this and the provision of additional lights as required to improve the display.

15. Date of next meeting

Jan 14th, 2021

Signed Chairman

Date.....

Appendix 1: Responsible Financial Officer's Report

Responsible Financial Officer's Report

To Parish Council meeting Thursday 12th November 2020

1. Bank balances as of 31st October 2020 totalled £28,186. There was uncleared payment totalling £300. The total reserves of the Parish were therefore £27,886.
2. On 31st October 2020 the accounts show a surplus of income over expenditure of £6,031. This has increase following the receipt of the second half of the parish precept of £4,182.

3. Schedule of payments

There has been one cheque payment since the last meeting.

Date	Chq. no.	Payee	Amount (£)	Purpose
29/10/2020	100782	Roy Troth	300.00	Playground grass cutting

Confirmation of the Council requested for the following online payments:

Date	Payee	Amount (£)	Purpose
05/10/2020	Sarah Vaccari	45.00	A5 flyers for neighbourhood plan. This replaced cheque no. 100774 which has been made void.
29/10/2020	SODC	215.28	Dog bin emptying 1 July 2020 – 30 September 2020

Confirmation of the Council requested for the following direct debit payments:

Date	Originator	Amount (£)	Purpose
09/09/2020	1&1 Ionos	13.19	Extra mail storage and mail business licence
09/10/2020	1&1 Ionos	13.19	Extra mail storage and mail business licence.

There has been the following bank transfer since the last meeting.

Date	Transfer from	Transfer to	Amount £
15/09/2020	Community account	Business Premium	4,169.31

4. A VAT refund of £535.35 was received on 19th October 2020.

Planning Application Summary (13.11.20)

Click on link in Planning ID Column for SODC document

Cllr Abbreviations: CT – Craig Tribe; DB – David Bridgland; EC – Ellie Cross; IG – Ian Glyn; MCT – Mike Craven-Todd
Date Abbreviations: PC – PC notification; EC – End of consultation; TD – Target Decision

Planning ID	Cllr	Location	Description	Dates	Status
P19/S2721/FUL	EC	Land west of Fairfield	Change of use of land to use as a residential caravan site for one gypsy family Additional info provided Amended plan with additional info	PC: 02.9.19 EC: 10.10.19 TD: 22.10.19 PC: 21.02.20 EC: 09.03.20 PC: 08.06.20 EC: 24.06.20	PC objected and submitted comments on <ul style="list-style-type: none"> • 27.09.19 • 06.03.20 • 09.03.20 • 01.07.20
P19/S0703/FUL	EC	Land west of Fairfield	Erection of a detached two storey 4-bedroom dwelling etc Appeal	PC: 14.05.20 TD: 01.07.20	SODC refused 16.09.19 PC submitted representations on <ul style="list-style-type: none"> • 29.06.20 • 01.07.20 Appeal dismissed 22.09.20
P20/S1234/HH	MCT	Kingswood	Proposed car port and additional access	PC: 03.04.20 EC: 15.05.20 TD: 16.10.20	PC objected 15.05.20 SODC approved 21.10.20, with conditions
P20/S2134/O	IG	Chalgrove Airfield	Residential-led mixed use development	EC: 01.09.20 TD: 16.04.21	PC objected 28.08.20
P20/S2362/FUL	CT	Rokemarsh Farm House	Demolition of existing farmhouse, barns & stables to erect two detached dwellings with garages	PC: 28.08.20 EC: 01.10.20 TD: 19.10.20	Withdrawn 14.10.20
P20/S2777/FUL	EC	Fairfield Roke	Change of use on a paddock from agricultural to equestrian use.	PC: 14.09.20 EC: 05.10.20 TD: 22.10.20	PC supported 29.09.20
P20/S3532/LB	IG	Church Cottage	Demolition of part of existing outbuilding and the erection of extension and alterations ...	PC: 05.10.20 EC: 05.11.20 TD: 17.11.20	Withdrawn 28.10.20
P20/S3531/HH	IG	Church Cottage	Demolition of part of existing outbuilding and the erection of extension and alterations ...	PC: 05.10.20 EC: 05.11.20 TD: 17.11.20	PC supported 05.11.20, with conditions
P20/S3592/HH	DB	Plum Tree Cottage	Demolition and Rebuilding...	PC: 13.10.20 EC: 20.11.20 TD: 02.12.20	
P20/S3485/HH P20/S3487/LB	IG	Parsonage Farm Cottage	Additional items to previous application	PC: 27.10.20 EC: 26.11.20 TD: 14.12.20	
P20/S3780/LDP	DB	Little Acre	Erection of detached outbuilding		Certificate of Lawful Use or Development awarded 5.11.20

Enforcement Investigations

Date Abbreviations: ND - Notice Date; ED - Effective date; CD - Compliance Date; TD – Target Date

Ref	Cllr	Location	Description	Dates	Status
SE16/41	IG	Lower Berrick Farm	Without planning permission, the material change of use of the Land from (1) agriculture and (2) equestrian use to use for mixed purposes	ND: 26.06.19 ED: 09.08.19 CD: 09.11.19	Enforcement Notice Served Site visit to be made when conditions permit.
SE18/453	EC	Land west of Fairfield, Roke	Without planning permission 1) the material change of use of land from woodland to equestrian use; 2) the erection of 2m fence adj to the highway; 3) the stationing of a static mobile for residential use; 4) the laying of a hardstanding; and 5) the erection of various buildings.	TD: 10.09.18	Application submitted Site visited 7 times. Now awaiting Planning Decision.
SE20/16	EC	Well Cottage, Roke	Without planning permission, the erection of an outbuilding within the curtilage of a listed building.	TD: 26.02.20	Investigation Site visited once Outbuilding is in use to store materials for work elsewhere, whose planning permission remains valid until Nov 2020. Hence this is allowed but will be monitored. Site visited 09.11.20