

Minutes
Berrick Salome Parish Council

The Meeting of the Berrick Salome Parish Council was held in the Village Hall, Berrick Salome on Thursday 10th March 2022.

Present:

Ian Glyn [IG] (Chair)
Ellie Cross [EC] (Vice-chair)
Craig Tribe [CT] (Treasurer)
David Bridgland [DB] (Councillor)
Mike Craven-Todd [MCT] (Councillor)
David Turner [DT] (District Councillor)
Freddie van Mierlo [FvM] (County Councillor)

1. Apologies for absence

Chris Cussens [CC] (Clerk).

2. Declaration of interest regarding items of the agenda

None.

3. To approve and sign Minutes of the PC meeting of January 13th 2022

Approved and signed

- a. Matters arising from Minutes
 - Re item 3 – 6.4 – CT advised that the hedge cutting at the allotments had been completed.
 - Re item 11.1 – IG withdrew his suggestion that trees should be offered for sponsorship.

4. To approve and sign Minutes of the Extraordinary PC meeting of January 27th 2022

Approved

- a. Matters arising from Minutes
 - None

5. County and District Councillors' reports

- a. **District Council. [Monthly Report](#)**

DT presented his report. He advised that SODC were processing the £150 'rebate' for energy bills for households in council tax bands A-D. Payment will be made directly not by a reduction in the council tax bill. SODC were waiting for government instructions on how to help refugees from Ukraine. IG drew DT's attention to the parish's tree planting effort; commended SODC's carbon neutral target; and said he would take another look at the CIL/s.106 consultation. <https://www.southoxon.gov.uk/cilchargingschedule>

ACTION IG

b. **County Council [Monthly Report](#)**

FvM presented his report. Re Ukraine, OCC were looking at investments held in Russian companies with a view to disinvesting. FvM confirmed that plans to extend 20 mph speed limit across the county were included in the council's 2022-23 budget. Re biodiversity of verges FvM said that OCC would provide advice, with any work done by parish councils and volunteers. CC had recently attended a presentation.

CT raised complaints from parishioners about mud and stones on the B4009 road from vehicles entering and leaving the David Wilson Homes (DWH) construction site. In addition, there seemed to be a case for a reduction of the speed limit past the site entrance to 30 mph and additional warning signage. CT also said that construction traffic crosses the footpath between Rokemarsh and Benson at two places and it was being churned up. FvM agreed to take this up, if necessary with the ward councillor for Benson. IG suggested that the PC write a letter to the DWH. DT asked to be copied into this.

ACTION IG

6. **Finance**

a. **Treasurer's report** (See Appendix 1 for details)

CT presented his report.

IG requested that the PC minuted its thanks for the financial assistance provided by OCC for the traffic management project; OCC, SODC and the Berrick Salome Quarry Charity for the village hall car park project; and various parishioners for the professional costs of the planning and enforcement appeals.

b. **Progress re application for District Councillor's Grant for laptop and projector screen.**

DT advised that the grant had been approved and the money should be received shortly.

7. **Planning Decisions and Applications** (Appendix 2)

a. **To note the following applications awaiting decision by SODC**

[P21/S4214/FUL](#) – New dwelling adjacent to Stonehaven

[P21/S4796/FUL](#) – Replacement of the existing dwelling and garaging and the relocation of the highway access (Stonehaven)

[P21/S5091/LDP](#) – Provision of a twin unit mobile home, Roke Farm

b. **To note the decision of SODC on the following**

[P21/S5113/HH](#) – Replacement greenhouse, Little Frogs – SODC granted planning permission

c. **Planning appeals re Land north of Chapel Lane and Primrose View, Roke**
The PC's representations had been submitted to the Planning Inspectorate (PI).
The date of the Inquiry to be advised by the PI.

8. Traffic

Payment had been made for the PC's contribution to the installation of the village gates. We were now waiting for OCC to advise when installation will take place.

9. Environment

a. Drains, sewers and Thames Water

DB advised that there had been no recent contact with Thames Water. He continued to monitor the situation.

b. Litter Pick

This will take place on Saturday 26th March 2022 meeting at the village hall at 10.00am. Additional volunteers to contact CC.

IG said that following the recent electrical outage related to Storm Eunice he had written to SSE, on behalf of the PC, expressing our thanks for restoring the power supply without too much delay.

IG advised that there were a number of telegraph poles at Parsonage Farm and Berrick Prior which could come down. He suggested that Open Reach should be contacted to remove them.

ACTION CC

10. Queen's Platinum Jubilee Celebrations

EC said that more information would be provided in due course. It was proposed that children who attend the Jubilee lunch would be given a commemorative mug. These will be ordered shortly.

11. Join Us – Offers of help to the Council and villages requested

Volunteers had come forward in respect of item 12(b) on the Agenda. No volunteers for other roles had come forward. IG said we should have a succession policy for the PC and asked EC to look at this, when time permitted.

12. Village Hall

At the last meeting IG advised that the documentation for the new bank account had been completed. Unfortunately, bank had lost the documentation and that had been resubmitted.

a. Improvements to road frontage

Relocation of village hall car park entrance had been completed.

b. New planting scheme for vehicle and pedestrian entrances

A number of volunteers had come forward to help with this. Advice had been received from Rory Andrews about what to plant etc. MCT was responsible for coordinating, under the acronym GRAB (Green Roke and Berrick). The weeds will be allowed to grow on the new plots next to the entrances and weed killed around the end of March, beginning of April. Wild flower seed would then be

sown. It was suggested that trellises be put up against the village hall exterior walls for climbing plants.

IG advised that the bank had lost the documentation for the new bank account for the village hall and that had been resubmitted.

13. To consider any other matters the Chairman deems urgent arising since the preparation of this Agenda – for information only

MCT advised that following trouble with his Gigaclear Wi-Fi reception, Gigaclear had supplied him with a new router and Wi-Fi extenders. This had greatly improved the speed and he thought it would be worth advising parishioners. IG asked MCT to prepare a note for CC to send out.

ACTION MCT

14. Date of next meeting

Thursday 12th May 2022

Appendix 1: Responsible Financial Officer's Report

To Parish Council meeting Thursday 10th March 2022

1. Bank balances as of 28th February 2022 totalled £20,666. There were no uncleared items. The total reserves of the Parish were therefore £20,666.
2. On 28th February 2022, the accounts showed a deficit of £2,293.
3. **Schedule of payments**

There have been no cheque payments since the last meeting.

Date	Chq. no.	Payee	Amount (£)	Purpose

Confirmation of the Council requested for the following online payments:

Date	Payee	Amount (£)	Purpose
31/01/2022	Oxfordshire County Council	5,449.79	Contribution towards installation of village gates * #
26/01/2022	Royal British Legion Industries Ltd	134.99	The Queen's Green Canopy Plaque
28/02/2022	Allen Planning Ltd	240.00	Attendance at remote meeting with SODC and BRAID *
20/01/2022	Aztec Plant Services Limited	9,300.00	Create new village hall car park entrance and block off old entrance *
15/02/2022	Azalea Landscapes	380.00	Hedge cutting footpath next to allotments
17/02/2022	Brilliant Signs & Fabrications Ltd	132.00	Village Hall sign
22/03/2022	Water Resource Associates LLP	1,384.00	Report on flood risk for Primrose View appeals *
29/03/2022	OALC	150.00	Membership 2022-2023
28/03/2022	Allen Planning Ltd	720.00	Assist in the preparation of a statement regarding the Primrose View appeals *

* Funded with the assistance of external donations and grants.

Funded from dedicated reserve.

Confirmation of the Council requested for the following direct debit payments:

Date	Originator	Amount (£)	Purpose
24/01/2022	1&1 Ionos	154.50	Annual basic fee charge; domain name; Extra mail storage and business mail
22/02/2022	1&1 Ionos	13.19	Extra mail storage and mail business licence

There have been the following bank transfers since the last meeting.

Date	Transfer from	Transfer to	Amount £
28/01/2022	Business Premium account	Community account	4,877.68
04/02/2022	Business Premium account	Community account	9,540.00

4. A VAT repayment of £153.43 was received on 4th March 2022.

Appendix 2 Planning Application Summary

Click on link in Planning ID Column for SODC document

Cllr Abbreviations: CT – Craig Tribe; DB – David Bridgland; EC – Ellie Cross; IG – Ian Glyn; MCT – Mike Craven-Todd
Date Abbreviations: PC – PC notification; EC – End of consultation; TD – Target Decision

Planning ID	Cllr	Location	Description	Dates	Status
P21/S4214/FUL	MCT	Land adjacent to Stonehaven	Erection of a single detached dwelling	11.10.21 15.11.21 26.11.21	PC objected 14.11.21 PC supported amended application 31.01.22, with 5 conditions
P21/S4796/FUL	MCT	Stonehaven	Replacement of the existing dwelling and garaging and the relocation of the highway access.	11.11.21 09.02.22 18.02.22	PC has no objection 21.12.21
P21/S5091/LDP-1	DB	Roke Farm Roke	Provision of a twin unit mobile home	03.12.21 28.01.22	PC not invited to comment, but recommended that any concerned parishioners correspond with SODC
P21/S5113/HH	MCT	Little Frogs	Replacement greenhouse	06.12.21 23.01.22 31.01.22	PC had no objection 14.01.22 SODC approved 31.01.22

Enforcement Notices

Two separate notices were served on Primrose View, Roke on Dec 8th

Pending public inquiry – date to be set.

Website	Location	Description
P19/S2721/FUL - BES	Land north of Chapel Lane	Change of use of land to use as a residential caravan site for one gypsy and traveller family, including retention of two caravans with associated concrete hardstanding, stables, dog kennels, timber fencing, entrance gates and brick piers
P21/S5355/DA - BES	Primrose View Roke	Without planning permission, the undertaking of building, engineering and other operations, comprising of i) the construction of a concrete mobile home base, brick skirt and steps in the approximate location shown coloured blue the Layout Plan; ii) the erection of pillars and entrance gates exceeding 1m in height adjacent to the highway, in the approximate location shown coloured green on the Layout Plan; iii) the laying of a hardstanding, in the approximate location shown hatched black on the Layout Plan; iv) the installation of outdoor lamp standards, in the approximate locations shown coloured purple on the Layout Plan; and v) the erection of three buildings.
P21/S5358/DA - BES	Primrose View Roke	Without planning permission the material change of use of the Land from unmanaged woodland to a residential caravan site, by the stationing of a static mobile home and a touring caravan for residential use by persons claiming gypsy traveller status.