

Minutes
Berrick Salome Parish Council

The Meeting of the Berrick Salome Parish Council was held in the Village Hall, Berrick Salome on Thursday 9th Sept 2021.

Present:

Ian Glyn [IG] (Chair)
Craig Tribe [CT] (Treasurer)
Mike Craven-Todd [MCT] (Councillor)
Ellie Cross [EC] (Councillor)
Freddie van Mierlo [FvM] (County Councillor)
David Turner [DT] (District Councillor)
Chris Cussens [CC] (Clerk)

1. Apologies for absence
David Bridgland [DB] (Councillor)
2. Declarations of interest regarding items on the Agenda
None
3. To approve and sign Minutes of the PC meeting of July 8th, 2021
Approved
 - a. Matters arising from the Minutes
None
4. To approve and sign Minutes of the PC meeting of Aug 2nd, 2021
Approved
 - a. Matters arising from the Minutes
None
5. Treasurer's report (See Appendix 1 for details)
The Council approved all payments and transfers
6. Planning (See Appendix 2 for details)
 - 6.1. To note the following applications awaiting decision by SODC
 - [P21/S0676/RM](#) - Reserved matters application for the development of 240 dwellings
No recent changes other than detailed information on aspects of the development.
 - [P21/S0882/O](#) - Up to 19 dwellings on land adjacent to The Orchard
The planning officer had advised that the application is still under consideration. The applicant had asked for extra time to address technical matters related to the application, including highways and drainage.
 - [P21/S2791/FUL](#) - Land between The Smokehouse and Shepherds Cottage
IG stated that although the PC have supported this application, we have requested some clarity from the Planning Officer regarding the infill definition. If necessary, we are prepared to attend any hearing at which this question is addressed, in view of its importance to us for any future applications.
 - [P21/S3006/HH](#), [P21/S3010/LB](#) – Plum Tree Cottage
Now approved by SODC, after the agenda was issued.

6.2. To note the decisions of SODC on the following

[P21/S2750/FUL](#) - Myrtle Cottage addition - Approved

[P21/S3033/LB](#) – Church Cottage, wall removal - Approved

[P21/S0105/FUL](#) - Land at and adjoining the B4009 Northeast of Benson

Approved – Refers to the new roundabout on the relief road. FvM to arrange a meeting with Lee Turner of OCC to discuss highways matters re this application and P21/S0822/O.

FvM

7. Enforcement investigations

7.1. The following investigations are showing as ongoing on the SODC website.

[SE16/41](#) – Lower Berrick Farm - Order complied with, so case closed

[SE18/453](#) – Land west of Fairfield – No change since last meeting, matter still with the council's solicitors. DT reported that a cause of the delay is the serious overloading of cases on the Enforcement Officers.

[SE21/137](#) – Little Acre, Roke – A draft report has been prepared, now awaiting approval or otherwise before formal issue.

7.2. The following case has been closed

[SE20/16](#) – Well Cottage, Roke

8. Traffic Group Report, including Parish settlement road signs

Ian Kirkwood (IK) has provided a report to the PC, covering

- Traffic Calming Proposal to Parishioners
- Parish Traffic Questionnaire
- Site Location Plan
- Sheltered Parking

IG proposed that, provided Councillors are happy with IK's report, it is sent to all parishioners requesting their agreement to proceed with the proposal. After discussion, Councillors agreed to circulate the report, with an introduction from IG, seeking the opinions of Parishioners.

IG

9. Tree Planting

MCT reported that trees have been allocated for planting in November. On Saturday Oct 2nd, he would appreciate some help from a working party to clear the ground for this planting. A village activity will also be required for the planting itself, which MCT will request once the tree delivery date is known, probably close to the next PC meeting on Nov 11th.

10. Drains, sewers and Thames Water

IG reported that TW have done some preliminary work on sealing the drain covers and we will examine what happens when the water table rises, advising TW when this happens.

11. To confirm that following a review

- no changes are required to the Code of Conduct adopted 9th May 2019.
- no changes are required to the Publication Scheme adopted 12th Sep 2019.

The PC confirmed their agreement with both the above.

12. OCC and CPRE Consultation handling

IG stated that the PC is exhausted by the volume of consultations which are arriving and requested to FvM and DT that they reflect these back to those issuing them.

FvM
DT

13. Queen's Platinum Jubilee Celebrations

Two key events are to be held in 2022

- the lighting of Platinum Jubilee Beacons on Thursday, 2nd June
- the Big Jubilee Lunch on Sunday, 5th June

Details are available [here](#). It was agreed that we should look for volunteers to arrange the lunch.

14. Dog Waste Bins

CT Following the failure of Pet Waste Solutions to comply with their contract, they had been dismissed and we are back being serviced by SODC/Biffa. No invoices have yet been received from Scoop Dotty Dog or Pet Waste Solutions for the collections they did perform.

15. Parish Hall Projector

A projector is already held in the Hall for the Bridge Club and this is available free for use by the PC. CT and CC have examined it and find it suitable for PC use. The PC agreed to buy a free-standing screen and a PC laptop for use with the projector (budget up to £1,000) and would apply for funding from DT for this.

CT

16. Gigaclear cabling placement

MCT reported that Gigaclear engineers had made repairs to the cabling close to the Jakemans corner, which he would keep under observation to check the effectiveness of their work.

CC reported that the Gigaclear maps had yet to be corrected in spite of many reminders.

17. To consider any other matters the Chairman deems urgent arising since the preparation of this Agenda – for information only.

DT reminded the meeting that SODC’s supply of land for its housing needs for five years is robust enough to withstand Chalgrove dropping out of the equation. IG responded by saying that he had reflected that in his Annual Report to the Parish Meeting.

18. Date of next meeting

Nov 11th

Signed Chairman

Date.....

Appendix 1: Responsible Financial Officer's Report

To Parish Council meeting Thursday 9th September 2021

1. Bank balances on 31st August 2021 totalled £26,994. There were no uncleared items. The total reserves of the Parish were therefore £26,994.

2. On 31st August 2021 the accounts showed a surplus of income over expenditure of £4,035.

3. Schedule of payments

There have been no cheque payments since the last meeting.

Date	Chq. no.	Payee	Amount (£)	Purpose

There have been no online payments since the last meeting.

Date	Payee	Amount (£)	Purpose

Confirmation of the Council requested for the following direct debit payments:

Date	Originator	Amount (£)	Purpose
27/07/2021	1&1 Ionos	13.19	Extra mail storage and mail business licence
25/08/2021	1&1 Ionos	13.19	Extra mail storage and mail business licence

There has been the following bank transfer since the last meeting.

Date	Transfer from	Transfer to	Amount £
05/08/2021	Business account Premium	Community account	306.97

Appendix 2: Planning Application Summary

Click on link in Planning ID Column for SODC document

Cllr Abbreviations: CT – Craig Tribe; DB – David Bridgland; EC – Ellie Cross; IG – Ian Glyn; MCT – Mike Craven-Todd

Date Abbreviations: PC – PC notification; EC – End of consultation; TD – Target Decision

Planning ID	Cllr	Location	Description	Dates	Status
P21/S0105/FUL		Land at and adjoining the B4009 North East of Benson	Creation of new roundabout	PC: 05.01.21 EC: 09.02.21 TD: 02.03.21	PC commented 02.02.21 SODC approved 23.08.21
P21/S0676/RM (BEN/03/04)		Land to the north east of Benson to the north of Watlington Road/The Sands (B4009) and east of Hale Road	Reserved matters application for the development of 240 dwellings	PC: 03.03.21 EC: 31.03.21 TD: 31.05.21	PC accepted that the development will go ahead and made comments about this reserved matters application, 31.03.21
P21/S0882/O		Land adjacent to The Orchard	Up to 19 extra dwellings	PC: 12.03.21 EC: 10.04.21 TD: 10.04.21	PC objected 14.04.21
P21/S2750/FUL	IG	Myrtle Cottage	Addition of solar panels to approved plans	PC: 24.06.21 EC: 22.07.21 TD: 10.08.21	PC supported 08.07.21 SODC approved 26.07.21
P21/S2791/FUL	(IG)	Land between The Smokehouse and Shepherds Cottage	Two storey detached dwelling...	PC: 05.07.21 EC: 05.08.21 TD: 13.08.21	PC supported 03.08.21, requesting SODC take 9 points into consideration
P21/S3033/LB	IG	Church Cottage	Removal of wall in the kitchen	PC: 07.07.21 EC: 05.08.21 TD: 27.08.21	PC supported 03.08.21 Listed building consent 10.08.21
P21/S3006/HH , P21/S3010/LB	DB	Plum Tree Cottage	Demolition and rebuilding of existing single storey side extension	PC: 15.07.21 EC: 12.08.21 TD: 07.09.21	PC supported 03.08.21 SODC approved 07.09.21

Enforcement Investigations

Date Abbreviations: ND - Notice Date; ED - Effective date; CD - Compliance Date; TD – Target Date

Ref	Cllr	Location	Description	Dates	Status
SE16/41	IG	Lower Berrick Farm	Without planning permission, the material change of use of the Land from (1) agriculture and (2) equestrian use to use for mixed purposes	ND: 26.06.19 ED: 09.08.19 CD: 09.11.19	Enforcement notice complied with 07.09.21 Case closed
SE18/453	EC	Land west of Fairfield, Roke	Without planning permission 1) the material change of use of land from woodland to equestrian use; 2) the erection of 2m fence adj to the highway; 3) the stationing of a static mobile for residential use; 4) the laying of a hardstanding; and 5) the erection of various buildings.	TD: 10.09.18	Application submitted Site visited 7 times.
SE20/16	EC	Well Cottage, Roke	Without planning permission, the erection of an outbuilding within the curtilage of a listed building.	TD: 26.02.20	Investigation Site visited once Outbuilding is in use to store materials for work elsewhere, whose planning permission remains valid until Nov 2020. Hence this is allowed but will be monitored. Site visited 09.11.20 Case closed – voluntary compliance
SE21/137	DB	Little Acre, Roke	Without planning permission, the material change of use of agricultural land to residential land and erection of an outbuilding	TD: 06.05.21	Site visited 26.05.21