

**Minutes**  
**Berrick Salome Parish Council**  
**9th Nov 2017**

The Meeting of the Berrick Salome Parish Council was held in the Village Hall, Berrick Salome, on Thursday 9th November 2017. Present:

Ian Glyn [IG] (Chair)  
Steve Rhodes [SR] (Vice Chair, elected at meeting)  
Craig Tribe [CT] (Treasurer)  
David Bridgland [DB] (Councillor)  
Ellie Cross [EC] (Councillor, elected at meeting)  
Chris Cussens [CC] (Clerk)

1. Apologies for absence

Steve Harrod [SH] (County Councillor), David Langston, Sarah Russell, Brian Tracey, John Bird, Douglas Taylor

David Turner [DT] (District Councillor) arrived after Agenda item 13, due to prior attendance at an SODC meeting.

2. Parish Council Vacancy

Following the resignation of Hannah Bradley, Ellie Cross who has been representing Roke for the Council on an informal basis, has kindly agreed to join the PC and she was co-opted and welcomed by all.

SR was elected Vice Chair in place of HB.

3. Parish Council Responsibilities

It was agreed that EC should take over all of HB's responsibilities. These responsibilities can be seen [here](#).

4. Declarations of interest regarding items on the Agenda

None

5. To approve and sign the Minutes of the meeting of 28th September 2017

Approved

6. Matters arising from the Minutes

All covered within the agenda.

7. The County and District Councillors' reports are available via the following links: -

7.1. OCC: [Monthly Report](#)

7.2. SODC: [Monthly Report](#) DT made two further points:-

(a) The Council are now seriously considering going back to a re-developed Crowmarsh site.

(b) His Councillor's Grants Budget (described within his report) has a deadline of 19th December.

8. Treasurer's Report (See Appendix 1 for full report)

All scheduled payments approved, apart from cheque no. 100710 which IG needs to follow up on a few points.

ACTION  
IG

9. The Parish's response to the SODC 2033 Plan

IG explained that the SODC 2033 plan would shortly be going through the final "Inspector's" review. It is very important to make our representations afresh as existing representation would not be passed on to the Inspector. So the parish council will make its own representations and all parishioners are urged to do so as well. To that end, the PC will be providing a tool kit to explain what needs to be done and how to do it. Representations need to be filed by 30<sup>th</sup> November. Parishioners should expect to receive the toolkit imminently and should make their own representations to the Inspector.

ACTION All  
parishioners

10. Neighbourhood Plan and Traffic

IG thanked all for the 86% response we obtained to the NP questionnaire. We obtained some very clear messages from it: -

Everybody really liked living in the village and its rural nature

They are not totally averse to modest expansion of the village, so long as it is done tastefully

Everyone is really concerned about the traffic from Chalgrove and Benson and its effect on the rural nature of our community.

Sue Lyons has prepared a superb draft for the Neighbourhood Plan, based on our findings. However, it has become apparent that the NP should essentially be a land use document, with traffic considerations falling out of its scope. The draft has been sent to SODC for an initial informal review and we anticipate receiving advice that we should sharpen up our land use element. A long process is anticipated, with around six months to go before we reach the referendum stage.

We are reviewing whether to allocate sites in the plan, but as we are not required to, our initial view is not to.

The NP team are working very hard and the rough direction of travel will be on display at the Village Christmas Fair on Nov 25<sup>th</sup>.

#### Traffic

We have a small working party which has already come up with some ideas, which were reported at previous PC meetings. David Pelling is preparing some sketches for these schemes and the work will continue.

#### 11. Review of planning applications (see Appendix 2 for details)

- Applications for Well Cottage amendment, Roke Farm, The Smokehouse, Lower Berwick Farm and Beck House were all supported by the PC.
- Application for Shepherds Cottage was supported by the PC, subject to the applicant satisfying the Holding Objection by the Highways Agency

#### 12. General Data Protection Register

Data protection law will change significantly in May 2018, affecting all local councils and parish meetings. Consequently, we are required to appoint a Data Protection Officer (DPO). CT volunteered to take on this role, an offer the PC gratefully accepted.

#### 13. Other Matters

CC reported that a suggestion had been made that the Parish might benefit from the adoption of Google Groups. CT said that in his new role as DPO, he would be looking at all aspects of village communications and this would include Google Groups.

DB reported that good mobile phone (3G/4G) reception could now be achieved via devices linked to Wi-Fi, with (e.g.) Vodaphone using a box.

DB reported that nothing came out of the survey with Thames Water on sewerage. The 130 properties in the parish are still reliant on a 4-inch pipe to take the effluent away. Should BEN03/BEN04 come to pass, there will be an opportunity to upgrade the pipework and DB will be in contact with Thames Water to ensure that this happens.

#### 14. DT Arrival

At this point DT arrived, after attending an SODC meeting. IG asked him to clarify which type of comments on our response to the SODC 2033 Plan would be eligible; do we have to restrict our comments to the inspector to process and legal matters or can we reflect our parochial and personal views?

DT responded that whilst this part of the consultation is about legality and process which has not been followed properly, it's also important that those who have made submissions before and are not satisfied with the answers should pose them again. Such questions will be listened to. If we want to speak at the public enquiry next spring/early summer, we won't be able to do so unless we have made an input at this stage. The inspector will not call everyone to speak, but a submission on behalf of a parish council will almost certainly be called. The inspector will consider a submission, even if we don't want to be called. Even if someone has not made a submission before, they are entitled to make a submission at this stage on legal/process or things that bother them.

DT agreed that we should be focussing on anomalies regarding the Green Belt; the District Council states that they don't want any building on the Green Belt but now proposes building on the Green Belt in some places.

Regarding the Oxford-Cambridge Expressway, this is covered in DT's monthly report (see para 7.2 above). We can now comment on this project via the link within that report. Steve Rhodes undertook to monitor what's going on and liaise with relevant bodies.

DT reminded us that the next opportunity to attend a public meeting about the Local Plan will be in Chalgrove on Friday Nov 17<sup>th</sup> from 3pm to 7pm at the Village Hall.

Alexandra Crump from the Rural Crime Team of the Thames Valley Police offered to provide the PC with relevant feedback. She agreed to contact the Clerk with her details.

ACTION  
SR

15. Next Meeting

Jan 11th, 2018

Note that PC meetings will be held on the second Thursday of every odd numbered month throughout 2018. They will start at 8pm and be held in the Village Hall.

Signed ..... Chairman

Date .....

## Appendix 1: Responsible Financial Officer's Report

### To Parish Council meeting Thursday 9 November 2017

1. Bank balances as at 31 October 2017 totalled £17,357. There were three unrepresented cheques totalling £953. The total reserves of the Parish were therefore £16,404.
2. At 31 October 2017 the accounts showed a deficit of expenditure over income of £7,939.
3. Our VAT repayment claim of £995.10 was received on 26 October.
4. **Schedule of payments**

Confirmation of the Council requested for the following cheque payments:

Date	Chq. no.	Payee	Amount (£)	Purpose
25/10/2017	100707	SODC	62.80	Dog bin emptying
25/10/2017	100708	PAGE	500.00	Donation
27/10/2017	100709	Roy Troth	390.00	Playground grass cutting
09/11/2017	100710	Hamilton-Baillie Associates Ltd	1,604.40	Traffic and village identity analysis

There have been no bank transfers since the last meeting.

Date	Transfer from	Transfer to	Amount £

## Appendix 2: Planning Application Summary as at 09.11.17

Click on link in Planning ID Column for SODC document  
 Cllr Abbreviations: CT – Craig Tribe; DB – David Bridgland; IG – Ian Glyn; SR – Steve Rhodes  
 Date Abbreviations: PC – PC notification; EC – End of consultation; TD – Target Decision

Planning ID	Cllr	Location	Description	Dates	Status
<a href="#">P16/S3441/O</a>		Land South of Watlington Road (BEN 05)	Outline application for the erection of up to 120 dwellings	TD (appeal): Not yet decided Inquiry evidence due Jan 23	SODC refused (26 May) <a href="#">Application appealed</a>
<a href="#">P17/S1964/O</a>		240 dwellings north of B4009 (BEN 03/04)		PC: 25 May EC: 31 Jul TD: 26 Nov	PC does not support this; reasons are given on SODC website
<a href="#">P17/S2713/LB</a>	SR	Well Cottage, Roke	Construction of a rear extension	PC: 17 Jul EC: 14 Sep TD: 06 Oct Plan amended: 26 Oct	PC supported original (19 Sep)  Amendment supported by PC (Nov 9)
<a href="#">P17/S3419/FUL</a>	DB	Shepherds Cottage	Change of use of residential outbuilding to form single dwelling house	PC: 21 Sep TD: 16 Nov	The PC supported (on a vote of 3:2, Nov 9), subject to the applicant satisfying the Holding Objection by the Highways Agency
<a href="#">P17/S3428/FUL</a>	SR	Roke Farm	Demolition of existing barn and construction of new dwelling	PC: 14 Oct EC: 10 Nov TD: 05 Dec	Supported by PC (Nov 9)
<a href="#">P17/S3472/HH</a>	DB	The Smokehouse	Proposed ground floor rear extension & internal and external alterations	PC: 29 Sep EC: 13 Nov TD: 22 Nov	Supported by PC (Nov 9)
<a href="#">P17/S3479/PAR</a>	IG	Lower Berrick Farm	For permission to use the ground floor flat (The Flat) as the sole accommodation.	PC: 09 Sep	Withdrawn prior to determination (5 Oct)
<a href="#">P17/S3590/FUL</a>	IG	Lower Berrick Farm	For permission to use the ground floor flat (The Flat) as the sole accommodation.	PC: 30 Oct EC: 30 Nov TD: 18 Dec	Supported by PC (Nov 9)
<a href="#">P17/S3794/HH</a>	SR	Beck House, Roke	Proposed single storey rear extension and internal alterations. New single storey front extension.	PC: 03 Nov TD: 28 Dec	Supported by PC (Nov 9)