

Minutes
Berrick Salome Parish Council

The Meeting of the Berrick Salome Parish Council was held in the Village Hall, Berrick Salome, on Thursday 9th Jan 2020. Present:

Ian Glyn [IG] (Chair)
Ellie Cross [EC] (Councillor)
Craig Tribe [CT] (Treasurer)
David Bridgland [DB] (Councillor)
Mike Craven-Todd (MCT) (Councillor)
David Turner [DT] (District Councillor)
Chris Cussens [CC] (Clerk)

1. Apologies for absence

Steve Harrod [SH] (County Councillor)

2. Declarations of interest regarding items on the Agenda

None

3. To approve and sign Minutes of the PC meeting of Nov 14th, 2019

Approved

4. Matters arising from the Minutes

[Ref Para 10] The application for a capital grant from SODC in connection with the village hall and car park improvements has been submitted.

5. County and District Councillors' Reports. Click on links to open.

5.1. OCC: [Monthly Report](#)

5.2. SODC: [Monthly Report](#)

6. Finance (See Appendix 1 for details)

6.1. Treasurer's Report

All cheque payments, direct debits and the transfer were approved.

6.2. 2020-21 budget and precept

The PC voted unanimously to adopt the second option for the budget.

7. Planning (See Appendix 2 for details)

1. The following planning applications have been completed.

[P19/S2140/FUL](#) - 1 Quakers Corner, RM – withdrawn Nov 27th

[P19/S2903/HH](#) - Cow Pool Cottage – SODC granted Nov 18th

[P19/S2257/HH](#) - Lower Berrick Farm – roof changes – SODC granted Jan 8th

2. To note the responses of the Parish Council to the following applications.

[P19/S2721/FUL](#) - Land north of Chapel Lane – PC objected Sep 27th; SODC decision pending

3. To consider the following application

[P19/S4530/FUL](#) - Land adjacent to Stonehaven – new dwelling

PC agreed to respond with 'No objections' with reference to the policy on design in the BSPNP, and any other relevant policies, with particular regard to comments from some parishioners as to the scale of the proposed building.

8. Neighbourhood Plan

IG reported that on Dec 5th the SODC Head of Planning recommended that Cabinet should recommend to the Council to make the plan part of the council's development plan. Cabinet supported the recommendation. The Council accepted the recommendation from Cabinet to make the Berrick Salome neighbourhood plan on 19 December 2019. As a result, the NP Steering Group would now stand down. DT reported that the Council was particularly impressed with the level of local engagement as reflected in the referendum turn-out and result.

Two further points were agreed

- a. Following the discussion on Nov 14th on the matter (as reflected in the minutes of that meeting) it was unanimously agreed that it was not appropriate to further discuss the Green Space allocation at the end of Chapel Lane in Roke at this meeting. The Parishioner who had asked for this issue to be reopened is to be informed accordingly.
- b. It was agreed that it is important that the BSPNP is monitored and kept up to date according to circumstances. The PC will consider a process for ongoing monitoring and review at the May 2020 meeting.

ACTION
CC

9. Playground Inspection

The most recent safety inspection in December achieved an overall Moderate Risk assessment. It was agreed that extra bark chippings should be purchased for the swings area.

10. Traffic Group Report

IG reported that a Plan for the proposed works would be drawn up as soon as the Grant from OCC to cover the fees of that exercise was confirmed and that, once the specification for the works had been agreed by OCC Highways, all parishioners would be consulted on the works before they were implemented.

11. Ditches and Watercourses

Following the last meeting, we canvassed parishioners re blocked drains and received six responses. The ditches seem to have coped reasonably well with this winter's weather.

However, in particular

- The gas pipeline cutting across the Chalgrove road above Manor Farm causes water to flow down the road causing erosion of the road-side creating a ditch at the side; although the problem occurs outside the parish (in Newington), it does affect us as it makes the road quite dangerous. DT advised us to write to OCC about this, which DB agreed to do.
- The culvert under the road between Jakemans and Shepherd's Cottage needs unblocking and DB agreed to secure this via [FixMyStreet](#).
- There can be Road Flooding and lack of Drainage along the Roke Road between the HSH and Well Cottage, which DB also agreed to report via FixMyStreet.

ACTION
DB

ACTION
DB

ACTION
DB

In addition to the above, IG recommended that we either report each problem to OCC (via FixMyStreet) unless the issue could be remedied by self-help by, for instance, digging out the drainage grips ourselves. IG reminded the meeting that all Parishioners should check for any leaks into the system from and on their property as such leaks are not Thames Water's responsibility.

DB reported that the pumping station at Rokemarsh still appears to be unable to handle the heavier loads, likely to be exacerbated by the arrival of additional housing in the parish. It was noted that TW had discovered a leak in Chapel Lane and remedied it about a year ago. DB agreed to re-approach TW re the capacity of the pipe from Rokemarsh to Benson, given the recent situation at the junction of the Roke road.

ACTION
DB

12. To approve the Accessibility Statement for Berrick Salome Parish Council Website.

Approved unanimously.

13. To consider any other matters the Chairman deems urgent – for information only

IG announced that after 25 years serving the Parish Council, he feels that he should stand down in May to allow new blood to replace him.

Prior to the meeting, a parishioner had raised the potential nuisance from noise pollution, especially from air source heat pumps and light pollution from external floodlighting of houses. Comments were requested from the parishioners present and no one at the meeting had noticed any problems.

14. Date of next meeting

March 12th, 2020

Signed Chairman

Date.....

Appendix 1: Responsible Financial Officer's Report

To Parish Council meeting Thursday 9th January 2020

1. Bank balances as at 31 December 2019 totalled £20,125. There were six unrepresented cheque totalling £1,016. The total reserves of the Parish were therefore £19,109.
2. At 31 December 2019 the accounts showed a surplus of income over expenditure of £2,882.
3. **Schedule of payments**
Confirmation of the Council requested for the following cheque payments:

Date	Chq. no.	Payee	Amount (£)	Purpose
19/11/2019	100771	PAGE	500.00	Donation
19/11/2019	100772	FOBL	200.00	Donation
19/11/2019	100773	Sue Lyons	143.16	Neighbourhood plan expenses
20/12/2019	100774	Sarah Vaccari	45.00	Neighbourhood plan expenses
20/12/2019	100775	The Play Inspection Co. Ltd.	78.00	Annual playground inspection
26/12/2019	100776	Roger Smith	50.00	Internal examination 2018-19

Confirmation of the Council requested for the following direct debit payments:

Date	Originator	Amount (£)	Purpose
09/12/2019	1&1 Ionos	3.59	Extra mail storage

There have been the following bank transfers since the last meeting.

Date	Transfer from	Transfer to	Amount £
20/12/2019	Business Premium account	Community account	126.59

- 4 VAT claim for £172.40 submitted

Budget and precept 2020-21

I have prepared two options for the budget which have been circulated to the councillors. The first of these proposes an increase in the Band D precept of 1.8% (£0.80) giving a total precept of £7,365 (2019: £7,292).

The second option proposes an increase in the Band D precept of 15.7% (£6.81) giving a total precept of £8,365. The additional £1,000 raised by this option would be allocated to the village improvements reserve.

Appendix 2: Planning Application Summary

Click on link in Planning ID Column for SODC document

Cllr Abbreviations: CT – Craig Tribe; DB – David Bridgland; EC – Ellie Cross; IG – Ian Glyn; MCT – Mike Craven-Todd
 Date Abbreviations: PC – PC notification; EC – End of consultation; TD – Target Decision

Planning ID	Cllr	Location	Description	Dates	Status
P19/S2140/FUL	CT	1 Quakers Corner, RM	New 4 bed detached dwelling to land west of no.1 Quakers Corner	PC: 05 Jul EC: 22 Aug TD: 30 Aug	PC objected Jul 25 th Withdrawn Nov 27 th
P19/S2257/HH	IG	Lower Berrick Farm	Partial replacement, renovation and elevation of the roof	PC: 28 Aug EC: 26 Sep TD: 22 Oct	PC: no objection Sep 12th SODC granted Jan 8 th
P19/S2721/FUL	EC	Land north of Chapel Lane	Change of use of land to use as a residential caravan site for one gypsy family	PC: 02 Sep EC: 10 Oct TD: 22 Oct	PC objected Sep 27 th
P19/S2903/HH	MCT	Cow Pool Cottage	Erection of wooden side extension to provide porch entrance and storage	PC: 11 Sep EC: 07 Nov TD: 03 Dec	PC: no objection Oct 21st SODC granted Nov 18 th
P19/S4530/FUL	MCT	Land adjacent to Stonehaven	Erection of detached dwelling with access, parking and garden	PC: 12 Dec EC: 16 Jan TD: 06 Feb	PC: no objection Jan 9th