

**Minutes**  
**Berrick Salome Parish Council**

The Meeting of the Berrick Salome Parish Council was held in the Village Hall, Berrick Salome, on Thursday 14th Nov 2019. Present:

Ian Glyn [IG] (Chair)  
Ellie Cross [EC] (Councillor)  
Craig Tribe [CT] (Treasurer)  
David Bridgland [DB] (Councillor)  
Mike Craven-Todd (MCT) (Councillor)  
David Turner [DT] (District Councillor)  
Chris Cussens [CC] (Clerk)

1. Apologies for absence  
None from councillors
2. Declarations of interest regarding items on the Agenda  
None
3. To approve and sign Minutes of the PC meeting of Sep 12th, 2019  
Approved
4. Matters arising from the Minutes
  - IG did not seek an extension for planning application [P19/S2257/HH](#) (Lower Berrick Farm) as SODC had declined to determine it.
5. County and District Councillors' Reports. Click on links to open.
  - 5.1. OCC: [Monthly Report](#)
  - 5.2. SODC: [Monthly Report](#)
6. Treasurer's Report (See Appendix 1 for details)  
All cheque payments, direct debits and the transfer were approved.
7. Planning (See Appendix 2 for details)
  - 7.1. The following planning applications have been completed.
    - [P19/S0703/FUL](#) - Land West of Fairfield – SODC refused Sep 16th
    - [P19/S0546/FUL](#) - Berrick and Roke Village Hall – Permission granted by SODC Oct 3rd
    - [P19/S2602/HH](#) - Cherry Trees - Permission granted by SODC Oct 7th
    - [P19/S2511/FUL](#) - Lower Berrick Farm –SODC declined to determine
  - 7.2. The Parish Council has responded to the following applications.
    - [P19/S2140/FUL](#) - 1 Quakers Corner, RM – PC objected Jul 25<sup>th</sup>; SODC decision pending
    - [P19/S2721/FUL](#) - Land north of Chapel Lane Roke – PC objected Sep 27<sup>th</sup>; SODC decision pending
    - [P19/S2257/HH](#) - Lower Berrick Farm – roof changes – PC responded with no objection, SODC decision pending
    - [P19/S2903/HH](#) - Cow Pool Cottage – PC responded with no objection, SODC decision pending
  - 7.3. There were no applications requiring consideration
8. To agree the revised Standing Orders for the council  
These were agreed unanimously.
9. To agree the revised Financial Regulations for the council  
These were agreed unanimously.

10. To authorise the application for a capital grant from SODC in connection with the village hall and car park improvements

This was agreed unanimously.

11. Neighbourhood Plan

IG announced that the plan was accepted at the Referendum and thanked the NP Team for all their hard work over the three-year project.

IG reported that a member of the steering group had written to Councillors raising concerns about the exclusion as a Green Space in the NP of the land in Roke which is currently occupied and the subject of enforcement action and an Application for certain consents. It was noted that the plot was included as a Green Space in early iterations of the Plan but removed when its status and appearance altered. Brian Tracey, the NP Team leader, explained to the meeting the rationale for this exclusion. This explanation was accepted, and the council members agreed that it would not be appropriate to re-open a discussion on the NP in this regard.

Brian Tracey outlined the status of The Plan; it now has full legal effect and the SODC team responsible for making decisions in the area will start to use it. DT said that the SODC cabinet was due to consider the plan on 5<sup>th</sup> December and the full council on 19<sup>th</sup> December. Following this, the plan is expected to be 'made'.

IG proposed that the NP Steering Group should be disbanded once the Plan is 'made'. This was accepted by the Council. The Plan will serve as a tool for the Parish thereafter, being updated as circumstances require; such updates will be undertaken by nominated persons or teams as appropriate.

12. Meeting with Police

MCT and IG had a meeting with Police Community Support Officers on Oct 30<sup>th</sup>. MCT's notes were circulated to parishioners on Nov 3<sup>rd</sup> 2019.

13. To consider whether to join the Oxfordshire Neighbourhood Plans

The Council agreed unanimously not to join.

14. PAGE

An update from the parish PAGE representative, Rob Marsh, is attached as Appendix 3.

15. Traffic Group Report

IG reported that the Group is in touch with OCC Highways and is drawing up plans to (a) calm traffic speeds and (b) reduce the convenience of our parish as a short cut from Benson. We have applied for a £1000 grant from OCC in case we decide to get the plans drawn up professionally. The Group will provide an update on the plans at the next meeting.

16. Ditches and Watercourses

DB raised the question as to whether we should reconstitute the Land Drainage Group. It was suggested instead that a note should be issued to all parishioners requesting them to notify the Council of any blocked ditches, following which the Council would take appropriate action with the relevant riparian owners.

ACTION  
CC

([See here](#) for the OCC Guide to ditches and drainage in Oxfordshire)

17. To consider any other matters the Chairman deems urgent – for information only

None

18. Date of next meeting

Jan 9<sup>th</sup>, 2020

Signed .....

Chairman

Date.....

## Appendix 1: Responsible Financial Officer's Report

1. Bank balances as at 31 October 2019 totalled £21,896. There was one unpresented cheque for £330.00. The total reserves of the Parish were therefore £21,566.
2. At 31 October 2019 the accounts show a surplus of income over expenditure of £5,339.

### 3. Schedule of payments

Confirmation of the Council requested for the following cheque payments:

Date	Chq. no.	Payee	Amount (£)	Purpose
25/09/2019	100767	Groundwork UK	515.36	Return of unused Locality grant funding for the neighbourhood plan
11/10/2019	100768	Allen Planning Ltd	926.40	Planning objection re application P19/S2721/FUL
30/10/2019	100769	Roy Troth	330.00	Grass cutting children's play area
14/11/2019	100770	Azalea Landscapes	1,425.00	Grass cutting recreation ground

Confirmation of the Council requested for the following direct debit payments:

Date	Originator	Amount (£)	Purpose
09/09/2019	1&1 Ionos	3.59	Extra mail storage
09/10/2019	1&1 Ionos	3.59	Extra mail storage
09/11/2019	1&1 Ionos	22.79	Domain name and extra mail storage

There has been the following bank transfer since the last meeting.

Date	Transfer from	Transfer to	Amount £
09/09/2019	Community account	Business premium account	3,642.41
25/09/2019	Business premium account	Community account	518.95
14/10/2019	Business premium account	Community account	926.40
30/10/2019	Business premium account	Community account	222.68
10/11/2019	Business premium account	Community account	1,447.79

4. Barclays Bank have advised that with effect from January 2020 the interest rate paid on the business premium account will reduce from 0.2% to 0.1%.
5. A VAT refund of £110.91 was received in October.

## Appendix 2: Planning Application Summary

Click on link in Planning ID Column for SODC document

Cllr Abbreviations: CT – Craig Tribe; DB – David Bridgland; EC – Ellie Cross; IG – Ian Glyn; MCT – Mike Craven-Todd  
 Date Abbreviations: PC – PC notification; EC – End of consultation; TCM – Target Committee Meeting;  
 TD – Target Decision

Planning ID	Cllr	Location	Description	Dates	Status
<a href="#">P19/S0703/FUL</a>	EC	Land West of Fairfield	The erection of a detached two storey 4-bedroom dwelling...	PC: 04 Mar EC: 29 Mar TD: 29 Apr	<a href="#">Enforcement Investigation</a> applied 27/11/18 PC objected Mar 24 <sup>th</sup> SODC refused Sep 16 <sup>th</sup>
<a href="#">P19/S0546/FUL</a>		Berrick and Roke Village Hall	New proposed store extension	TD: 15 Apr	Permission granted by SODC Oct 3 <sup>rd</sup>
<a href="#">P19/S2603/LB</a>	EC	Cherry Trees	Modification of an existing Garage & Outbuilding...	PC: 14 Aug EC: 25 Sep TD: 09 Oct	Withdrawn prior to determination
<a href="#">P19/S2602/HH</a>	EC	Cherry Trees	Modification of an existing Garage & Outbuilding...	PC: 14 Aug EC: 25 Sep TD: 09 Oct	Permission granted by SODC Oct 7 <sup>rd</sup>
<a href="#">P19/S2140/FUL</a>	CT	1 Quakers Corner, RM	New 4 bed detached dwelling to land west of no.1 Quakers Corner	PC: 05 Jul EC: 22 Aug TD: 30 Aug	PC objected Jul 25 <sup>th</sup>
<a href="#">P19/S2257/HH</a>	IG	Lower Berrick Farm	Partial replacement, renovation and elevation of the roof	PC: 28 Aug EC: 26 Sep TD: 22 Oct	PC: no objection. Sep 12th
<a href="#">P19/S2511/FUL</a>	IG	Lower Berrick Farm	Change of use of land	PC: 13 Aug EC: TD: 08 Oct	SODC declined to determine Oct 8 <sup>th</sup>
<a href="#">P19/S2721/FUL</a>	EC	Land north of Chapel Lane	Change of use of land to use as a residential caravan site for one gypsy family	PC: 02 Sep EC: 10 Oct TD: 22 Oct	PC objected Sep 27 <sup>th</sup>
<a href="#">P19/S2903/HH</a>	MCT	Cow Pool Cottage	Erection of wooden side extension to provide porch entrance and storage	PC: 11 Sep EC: 7 Nov TD: 3 Dec	PC: no objection. Oct 21st

### **Appendix 3: PAGE Update From Rob Marsh**

PAGE (Parishes Against Gravel Extraction) has been campaigning since 2003 & we are delighted to announce that the imminent threat of Gravel being extracted in the 8 Parishes in South Oxfordshire of Benson, Berinsfield, Berrick Salome, Dorchester, Drayton St Leonard, Newington, Stadhampton/Chiselhampton & Warborough has subsided.

In summary, (in relation to sharp sand & gravel in southern Oxfordshire) the recommendation to Cabinet was that the site that should go forward for consultation as the preferred option for allocation in the Oxfordshire Minerals & Waste Local Plan Part 2: Sites Plan is the site at Nuneham Courtenay. This site alone would provide the unmet gravel & sharp sand need in the area until 2031.

The southern PAGE sites of Benson & Dorchester, Shillingford & Warborough were rejected in the preliminary round of site selection ahead of the detailed assessment which resulted in the recommendation of Nuneham Courtenay. This is very good news for Benson, Dorchester, Shillingford & Warborough as they are, for the foreseeable no longer under threat.

However, please note that threat to Parishes in close proximity to the Drayton St Leonard & Berinsfield site has been clearly established in the longer term & there can be no room for complacency.

Therefore, in view of the continued perceived threat, PAGE will continue to work closely with the Parish Council representatives concerned (Drayton St Leonard, Newington, Stadhampton/Chiselhampton & Berinsfield)