

**Draft Minutes**  
**Berrick Salome Parish Council**

The Meeting of the Berrick Salome Parish Council was held in the Village Hall, Berrick Salome, on Thursday 10th Jan 2019. Present:

Ian Glyn [IG] (Chair)  
Steve Rhodes [SR] (Vice Chair)  
Craig Tribe [CT] (Treasurer)  
David Bridgland [DB] (Councillor)  
Ellie Cross [EC] (Councillor)  
David Turner [DT] (District Councillor)  
Chris Cussens [CC] (Clerk)

1. Apologies for absence

Steve Harrod [SH] (County Councillor)

2. Declarations of interest regarding items on the Agenda

IG reminded the PC that he is an interested party re The Chequers planning application (see 7.1)

3. To approve and sign the Minutes of the meetings of 8<sup>th</sup> Nov 2018 and 11<sup>th</sup> Dec 2018

Approved

4. Matters arising from the Minutes

Ray Perfect reported that no improvements had been carried out re Weight Limit signs. RP was asked to find out whether we can buy the offending signs and fix them ourselves.

DT advised that it was extremely unlikely that CIL money would be available from developments outside the Parish - even for work in our Parish that was necessary as defensive action from developments in Benson (for instance).

5. County and District Councillors' Reports. Click on links to open.

5.1. OCC: [Monthly Report](#)

5.2. SODC: [Monthly Report](#)

IG asked DT if he would be prepared to share his objections to the Local Plan (2011 – 2034). Although not yet submitted, these are

- The whole idea of helping the city of Oxford is not going to work; Chalgrove is 12 miles out, with many of the people who it is intended to house needing help and being out of the range of support services.
- Environmentally the idea is not sound. If implemented, Chalgrove would become as big as Thame, with all the attendant traffic and congestion which would be caused.
- RAF Benson were not consulted, even though their emergency landing site is Chalgrove Airfield
- There would be immense highways issues

6. Finance

6.1. Treasurer's Report (See Appendix 1)

All payments and transfers were approved.

6.2. 2019-20 budget and precept

A draft copy of the budget had previously been provided to councillors by CT. As a result of comments received CT has

(a) increased the legal fees budget and reserve to £1,000

(b) left the village improvements (traffic mitigation) reserve as it is. When we become aware of the likely cost to the PC we can make an adjustment

(c) not allocated the £3,000 election cost to a specific reserve. If needed, it will be taken out of the general reserve. The PC can make a reallocation during the year if necessary.

CT proposed that the PC accepts the draft budget and that we apply for a Band D precept of £43.43. The PC agreed to this.

## 7. Planning (See Appendix 2 for details)

### 7.1. Parish Applications

[P18/S3450/LB](#) – Graces Farm – Approved by SODC on Dec 17th

[P18/S3755/FUL](#) – The Chequers

IG had previously declared an interest in this application and was not able to influence or take part in any decision making by the council

Two agencies recommended refusal of this application (click on link for details).

- (i) SODC Conservation and Design don't want the internal staircase removed

Asked for his personal comments by the PC IG stated that it would be for the committee to weigh up the balance between retaining the staircase and removing it to improve the pub interior for the benefit of its customers. If necessary, a revised application may need to be submitted so that it can be "called in" by the Planning Committee - an action recommended by the Planning Officer.

- (ii) Highways on grounds of increased traffic.

Asked for his personal comments by the PC IG pointed out that potential traffic increase is factually incorrect. Moreover, the Highways Officer has not taken into account the potential for increasing parking space, the result of a previous successful application.

It was also noted that two residents near the pub had expressed reservations about the parking situation and the positioning of tables near the front entrance.

[P18/S3688/FUL](#) – Lower Berrick Farm – PC recommended approval on Dec 11th

### 7.2. Applications External to Parish

[P18/S0181/O](#) - 19 dwellings adj. to The Orchard, Rokemarsh

This was refused by SODC on Nov 30th

### 7.3. [Enforcement Investigation](#) - Land opposite entrance to Chapel Lane, Roke

CT contacted the enforcement officer on the day of this meeting, who said that the Planning Agent for the owner had been given to the end of January to make a retrospective planning application for the fence and the gate.

### 7.4. Update on [2034 Local Plan](#)

IG reported that he and Chris Kilduff attended the SODC meeting on Jan 3<sup>rd</sup> and IG has circulated a note to the PC on its ramifications; essentially the previous version was pulled by SODC in May 2018 largely because of concern about the deliverability of Chalgrove Airfield as a significant residential development site "allocated" as such to deliver the District's housing needs. Consequently, SODC officers were asked by SODC Council to re-examine their proposed "allocations" of other housing development sites.

As to what the Parish should do about it, IG proposed that we repeat our objections, if the PC agree.

They did agree and SR also recommended that we work with Chalgrove PC to strengthen our response.

IG's note, amended as appropriate, will be circulated shortly to Parishioners, such that they can make personal representations on the revised plan in February. IG and CC agreed to also issue guidelines to parishioners to help them shape their objections, developed from the guidelines issued on the earlier plan in Nov 2017.

ACTION  
IG/CC

SODC will report back on the consultations at a meeting in Haseley Brook on Feb 27<sup>th</sup>, which SR and IG agreed to attend.

ACTION  
IG/SR

## 8. Thames Water and David Wilson homes

The issue is that the tank in Rokemarsh, which has a rising main to connect up with the network to Benson, fails to cope when the water table rises, resulting in a flood at the end of the road through Roke and Rokemarsh. DB has contacted David Wilson homes who agreed to take the issue on board but are guided by what Thames Water tell them to do. DB has contacted Thames Water, who will continue to work with David Wilson homes. To pin down responsibility between these two agencies, DB agreed to write to them, making them aware that we are copying our MP, County and District Councillors. Our view is that the drainage

ACTION  
DB

works needed for Ben3/4 site would be a sensible and cost-effective time for Thames Water to provide a suitable egress pipe for our system.

#### 9. Neighbourhood Plan

The plan went out for statutory consultation in November, with deadline for responding on Jan 11th. Many comments were received from parishioners, though comments from outside the parish typically arrive at the last moment, which is what we're finding. The NP team are due to meet on Jan 15th to consider the comments and how to update the plan as appropriate.

#### 10. Traffic

IG reported that the traffic survey has been conducted. Results differ with those reported from Benson for BEN03/4 and BEN05, at the same time of year but in 2016. The volumes recorded in our recent survey were more than twice as high as those recorded in 2016. The Benson monitor was placed between The Orchard and the B4009, whereas ours was positioned just south of the Village Hall.

The Traffic Team, now numbering ten, will consider the results at a forthcoming meeting.

#### 11. PAGE

Rob Marsh reported: -

- We are awaiting OCC's Cabinet Meeting to approve their part 2 draft document on the preferred site nomination. This means that the public consultation is unlikely to take place until 2<sup>nd</sup> quarter of 2019.
- Latest Local Aggregate Assessment is 576K tpa (OCC Plan 1.05mtpa) PAGE have decided not to challenge the LAA at this time.
- A small focus group has been formed to prepare the individual strategy and specific actions required to defend SG09/59 (Stadhampton to Drayton St Leonard).
- Hills have made a further planning application for the Fullamoor site (Clifton Hampden) and BACHPORT (Burcot & Clifton Hampden for the Protection of the River Thames) have hired an expert Barrister. OCC have yet to make a planning decision and it is rumoured that it will be held until there is a decision on the new river crossing route.
- PAGE goal continues to be one of removing both our potential extraction sites from the plan.

#### 12. Village Hall Governance

John Bird reported that the work is ongoing, and a report will be given at the next meeting.

#### 13. Playground

A provisional quote of £1142 has been received for repairing the multi-play equipment. A replacement cost would be substantially more at £8783 and £10349. CT is arranging meetings with playground companies next week, with the aim of getting additional quotes.

#### 14. Election of Councillors

Elections are due in May 2019 for Councillors for the Parish Council. In view of the likelihood of vacancies arising as current Councillors decide not to stand again and in view of the desire to introduce new faces to the Council, IG urged ALL to consider standing for election. A vibrant Council is becoming more and more vital to the continuing welfare of our Parish.

IG expressed disappointment at the lack of responses; two new councillors are needed. IG suggested that he and other councillors will need to canvass.

ACTION  
Councillors

#### 15. Consideration of any other matters the Chairman deems urgent arising since the preparation of the Agenda

The PC thanked and complimented Nigel and Jane Nixon, assisted by Hugo and Anoushka Feiler, for erecting the Village Christmas Tree at The Triangle.

#### 16. Date of Next Meeting

Mar 14<sup>th</sup> 2019

Signed .....

Chairman

Date.....

## Appendix 1: Responsible Financial Officer's Report

### To Parish Council meeting Thursday 10 January 2019

1. Bank balances as at 31 December 2018 totalled £21,343. There were four unpresented cheque totalling £807. The total reserves of the Parish were therefore £20,536.
2. At 31 December 2018 the accounts showed a surplus of income over expenditure of £2,508.

### 3. Schedule of payments

Confirmation of the Council requested for the following cheque payments:

Date	Chq. no.	Payee	Amount (£)	Purpose
14/11/2018	100738	Roy Troth	300.00	Playground grass cutting
14/11/2018	100739	South Central Ambulance Charity	100.00	Donation
14/11/2018	100740	Electrical Logic	222.48	Electrical work for installation of defibrillator
14/11/2018	100741	Azalea Landscapes	1,425.00	Playing field grass cutting
15/11/2018	100742	Higgs Printing & Office Supplies	119.00	Printing for neighbourhood plan
11/12/2018	100743	Steve Rhodes	197.16	Website and email hosting
11/12/2018	100744	Ian Glyn	50.00	Christmas tree
11/12/2018	100745	RCOH Ltd	3,030.00	Neighbourhood plan consultancy
24/12/2018	100746	Road Data Services Ltd	510.00	Traffic survey
24/12/2018	100747	Roger Smith	50.00	Internal examination

There have been the following bank transfers since the last meeting.

Date	Transfer from	Transfer to	Amount £
14/11/2018	Business Premium account	Community account	2,047.48
11/12/2018	Business Premium account	Community account	3,474.16
24/12/2018	Business Premium account	Community account	560.00

4. A claim for a VAT refund of £797.68 was submitted on 9<sup>th</sup> January for the quarter ended 31 December 2018.

**Appendix 2: Planning Application Summary as at 10.01.19**

Click on link in Planning ID Column for SODC document

CLlr Abbreviations: CT – Craig Tribe; DB – David Bridgland; EC – Ellie Cross; IG – Ian Glyn; SR – Steve Rhodes

Date Abbreviations: PC – PC notification; EC – End of consultation; TCM – Target Committee Meeting;

TD – Target Decision

Planning ID	CLlr	Location	Description	Dates	Status
<a href="#">P18/S0181/O</a>	CT	Up to 19 dwellings adjacent to The Orchard, Rokemarsh	The site is in Benson parish, though immediately adjacent to Rokemarsh	PC: 16 Jan EC: 12 Mar TD: 11 Jul	PC objected Mar 9 <sup>th</sup> SODC planning c'tee to consider on 07 Nov Refused by SODC Nov 30 <sup>th</sup>
<a href="#">P18/S3450/LB</a>	DB	Graces Farm	Installation of two conservation profile roof lights	PC: 15 Oct EC: 29 Nov TD: 20 Dec	SODC approved Dec 17 <sup>th</sup>
<a href="#">P18/S3755/FUL</a>	SR	The Chequers	Internal and external alterations.	PC: 09 Nov EC: 13 Dec TD: 25 Jan	PC supported Dec 11 <sup>th</sup>
<a href="#">P18/S3688/FUL</a>	IG	Lower Berrick Farm	Conversion and extension of light industrial building into a dwelling and workshop to form a live/work unit	PC: 05 Nov EC: 13 Dec TD: 01 Jan	PC supported Dec 11 <sup>th</sup>