

## Minutes Berrick Salome Parish Council

The Meeting of the Berrick Salome Parish Council was held in the Village Hall, Berrick Salome, on Thursday 8th Nov 2018. Present:

Ian Glyn [IG] (Chair)  
Steve Rhodes [SR] (Vice Chair)  
Craig Tribe [CT] (Treasurer)  
David Bridgland [DB] (Councillor)  
Ellie Cross [EC] (Councillor)  
Steve Harrod [SH] (County Councillor)  
David Turner [DT] (District Councillor)  
Chris Cussens [CC] (Clerk)

1. Apologies for absence

None from councillors

2. Declarations of interest regarding items on the Agenda

None

3. To approve and sign the Minutes of the meeting of 13th Sep 2018

Approved

4. Matters arising from the Minutes

Re item 4, CT advised that he had attended a GDPR training session and will follow up on that shortly.

Re item 17, CT advised that a very successful defibrillator session was held on Nov 3rd, with 20 attendees, organised by the South Central Ambulance Service, which is voluntarily funded. CT proposed that the PC should make a donation to SCA of £100 and this was unanimously agreed by the PC.

5. County and District Councillors' Reports

5.1. OCC: [Monthly Report](#)

SH advised that the County has no preferred position on the Expressway.

IG highlighted the serious concern the village has with traffic. In particular, Ray Perfect raised the issue of heavy trucks passing through the village and the serious fading of the weight limit road signs. SG agreed to get these renewed, requesting notification of the signs which require this; Ray P agreed to provide.

5.2. SODC [Monthly Report](#)

If the PC wishes to apply for DC's personal grant, the bid must be in during this financial year.

Dates of forthcoming meetings during December on the Local Plan are given in DT's report; we may speak at any of these, but will need to register soon. The proposed plan will be in the public domain on Dec 5th when we will be able to see the details.

DT's report (last para) covers proposals re the traffic network close to us and he recommended that it would be in our interest to attend the public exhibition on Nov 17th.

6. Treasurer's Report (See Appendix 1 for report)

All payments and transfers were approved.

7. Neighbourhood Plan

We have had a consultation of v9 of the Plan, taking in written comments and comments from 45 people who attended its presentation on Oct 25<sup>th</sup>. A result has been the creation of v10 of the Plan, which has been distributed to the PC, together with the Character Assessment which underpins v10 of the Plan; a small number of technical adjustments are outstanding which should not affect the judgment of the plan by the PC. If the PC now approves v10, the Plan will progress to the next step, which is a formal consultation process commencing Nov 16<sup>th</sup> where the statutory consultees are invited to respond to the Plan, with an end deadline of Jan 11<sup>th</sup>. Over this period, hard copies of the Plan and the Evidence-based Report (which is comprised of the Character Assessment, the Historic Environment Records and the Questionnaire Results) will be

available for inspection in the two pubs, and (by appointment) the Village Hall and the homes of the Chairman and the Clerk.

IG asked whether the PC would approve the Plan. CT proposed approval of v10 of the plan and this was seconded by EC. The PC unanimously approved the proposal. The NP team were thanked for their efforts in getting to this stage.

IG stated that we await a response from SODC on one or two technical elements of the plan and DT agreed to pursue this on our behalf; Brain Tracey agreed to provide DT with the necessary details.

ACTION  
BT/DT

## 8. Planning (See Appendix 2 for details)

### 8.1. Parish Applications

8.1.1. [P18/S1643/FUL](#) – Rokemarsh Farmhouse. Application withdrawn.

8.1.2. [P18/S2883/RM](#) – Stonehaven. Approved by SODC.

8.1.3. [P18/S3450/LB](#) – Graces Farm. Under investigation by DB.

### 8.2. Applications External to Parish

8.2.1. [P18/S0181/O](#) - 19 dwellings adj. to The Orchard, Rokemarsh. PC objected earlier; SODC response awaited.

CT spoke at the enquiry on Nov 7<sup>th</sup> when the SODC Planning Committee voted to reject the application.

### 8.3. [Enforcement Investigation](#) - Land opposite entrance to Chapel Lane, Roke

The Enforcement Officer (EO) has visited the site and can see the concerns people have. She can confirm that she has personally spoken to the owner who is a local businessman. She has advised him that if they wanted to retain the fence, they would need to apply for planning permission as the max height they were allowed under permitted development rights is 1 metre adjacent to a highway. The owner advised that he would get his fencer onto this.

The EO will revisit this issue with the owner asap and either an application will be submitted for consideration by the PC or the fence will be lowered as previously requested.

With regards to the alleged extension of the site into the highway the EO will liaise with colleagues at OCC and if required will address this issue at the same time.

## 9. Thames Water and David Wilson homes

DB reminded the meeting of the issue: the tank in Rokemarsh, which has a rising main to connect up with the network to Benson, very occasionally fails to cope, resulting in a flood at the end of the road through Roke. DB has contacted David Wilson homes who have agreed to take the issue on board but are guided by what Thames Water tell them to do. DB is to contact Thames Water very shortly, together with the local planning authority.

ACTION  
DB

CT asked whether the parish could claim any of the CIL because the BEN03/04 developments will affect us. DT stated that only the parish containing a development were entitled to claim it; we've not received a positive response to our written enquiry. DT kindly agreed to check with the legal officer.

ACTION  
DT

## 10. Traffic

Matt Buchard reported that the Traffic sub-group has had a meeting and have decided that they need some traffic data for starting the project. Ian Kirkwood has obtained a quote for a monitoring device at just below £300 which should produce the required information. After discussion, the PC agreed to fund two such devices, which should be able to track all that's needed through the village. The traffic team were asked to investigate whether use could be made of the initiative called Community Speedwatch Training before committing to the cost of the monitoring devices. Matt Buchard to discuss with Ian Kirkwood.

ACTION  
Matt  
Buchard

## 11. Oxford-Cambridge Expressway

SR reported that the Highways England are expected to announce specific routes within the corridors B1 and B3 imminently for further consultation. Previous maps will then be null and void. Informed speculation is that these maps will contain information which is relatively well understood already. The Expressway Action group (EAG) will be undertaking fundraising shortly and SR will make a proposal regarding a donation to them in due course.

12. PAGE

PAGE responded to OCC re the Oxfordshire Minerals and Waste Local Plan on Oct 2nd, including comments on all the resources required, site assessment and archaeology. The next stage is the draft plan discussion by OCC in Jan/Feb 2019.

13. Parish Website

A site has been established for the Neighbourhood Plan, whose address can be found in the NP documentation. All comments welcome.

14. Village Hall Governance

VHMC to discuss next steps on 19/10/18. Meanwhile they have been advised by the lawyer introduced by CT that the current position of the PC vis-à-vis the Village Hall is satisfactory pending the resolution of a new long-term agreement.

15. Election of Councillors

Elections are due in May 2019 for Councillors for the Parish Council. In view of the likelihood of vacancies arising as current Councillors decide not to stand again and in view of the desire to introduce new faces to the Council, IG urged ALL to consider standing for election. A vibrant Council is becoming more and more vital to the continuing welfare of our Parish.

To aid recruitment of new councillors, a [flyer](#) and [job description](#) for the role are available on our website by clicking these links. Derek Shaw recommended that we put posters or leaflets round at the Village Christmas Fair on Nov 24<sup>th</sup> and this was agreed; DS agreed to ask the organiser, Marian Shaw.

16. Consideration of any other matters the Chairman deems urgent arising since the preparation of the Agenda

16.1. Playground

IG reported that the multi-play has been closed because of rotting wood. IG agreed to speak to a local craftsman to obtain a quote for substantial repair.

ACTION  
IG/EC/CT

IG agreed to look at alternatives from playground equipment suppliers, whilst CT is going to look at new equipment. EC agreed to help. Grants for work of this kind may be available from SODC, WREN and other organisations.

John King asked whether the current equipment is suitable, suggesting that smaller items may be more suitable for the younger children who visit the playground.

17. Date of Next Meeting

Jan 10<sup>th</sup> 2019

Signed ..... Chairman

Date.....

## Appendix 1: Responsible Financial Officer's Report

1. Bank balances as at 31 October 2018 totalled £26,965. There was one unrepresented cheque for £360.00. The total reserves of the Parish were therefore £26,605.
2. At 31 October 2018 the accounts showed a surplus of income over expenditure of £8,578.

### 3. Schedule of payments

Confirmation of the Council requested for the following cheque payments:

Date	Chq. no.	Payee	Amount (£)	Purpose
02/10/2018	100734	Moore Stephens	276.00	External audit
11/10/2018	100735	Earth Anchors Ltd	215.94	Dog waste bin
17/10/2018	100736	J Franklin	360.00	Pedestrian access gate to village
08/11/2018	100737	The Play Inspection Company Ltd	78.00	Annual playground safety inspection

There have been the following bank transfers since the last meeting.

Date	Transfer from	Transfer to	Amount £
02/10/2018	Business Premium account	Community account	276.00
17/10/2008	Community account	Business Premium account	1,290.00
19/10/2018	Business Premium account	Community account	215.94
22/10/2018	Community account	Business Premium account	537.93

4. VAT of £897.93 has been recovered for the quarter ended 30 September 2018.

## Appendix 2: Planning Application Summary as at 08.11.18

Click on link in Planning ID Column for SODC document

Cllr Abbreviations: CT – Craig Tribe; DB – David Bridgland; EC – Ellie Cross; IG – Ian Glyn; SR – Steve Rhodes

Date Abbreviations: PC – PC notification; EC – End of consultation; TCM – Target Committee Meeting;  
TD – Target Decision

Planning ID	Cllr	Location	Description	Dates	Status
<a href="#">P18/S2883/RM</a>	DB	Stonehaven	Reserved Matters application following Outline approval <a href="#">P17/S2044/O</a> for the approval of layout, appearance, scale and landscaping of one detached dwelling.	PC: 23 Aug EC: 24 Sep TD: 18 Oct	PC supported 13 Jul 17 SODC approved 10 Oct
<a href="#">P18/S0181/O</a>	CT	Up to 19 dwellings adjacent to The Orchard, Rokemarsh	The site is in Benson parish, though immediately adjacent to Rokemarsh	PC: 16 Jan EC: 12 Mar TD: 11 Jul	PC objected Mar 9 <sup>th</sup> SODC planning c'tee to consider on 07 Nov
<a href="#">P18/S1643/FUL</a>	CT	Rokemarsh Farm House	Demolition of all existing structures including farmhouse, barns, and stables. Erection of two detached dwellings, landscaping of site area.	PC: 7 Jun EC: 27 Jun TD: 26 Jul	PC objected Jun 28 <sup>th</sup> Application withdrawn 30 Oct
<a href="#">P18/S3450/LB</a>	DB	Graces Farm	Installation of two conservation profile rooflights	PC: 15 Oct EC: 29 Nov TD: 20 Dec	