

Minutes Berrick Salome Parish Council

The Meeting of the Berrick Salome Parish Council was held in the Village Hall, Berrick Salome, on Thursday 28th Jun 2018. Present:

Ian Glyn [IG] (Chair)
Steve Rhodes [SR] (Vice Chair)
Craig Tribe [CT] (Treasurer)
David Bridgland [DB] (Councillor),
Ellie Cross [EC] (Councillor)
David Turner [DT] (District Councillor)
Chris Cussens [CC] (Clerk)

1. Apologies for absence
Steve Harrod [SH] (County Councillor), David Langston, Robin and Sarah Russell
2. Declarations of interest regarding items on the Agenda
None
3. To approve and sign the Minutes of the meeting of 10th May 2018
Approved
4. Matters arising from the Minutes
None
5. Treasurer's Report (See Appendix 1 for report)
All payments and transfers were approved.
6. Planning (See Appendix 2 for details)
 - 6.1. Parish Applications
 - [P18/S0064/FUL](#) – Roke Farm Roke – SODC approved on Jun 6th
 - [P18/S1643/FUL](#) – Rokemarsh Farmhouse. It was agreed that we should recommend that the application be refused in its current form but that we would look positively at an amended application which dealt with concerns raised by parishioners and the parish council.
 - 6.2. Applications External to Parish
 - 6.2.1. [APP/Q3115/W/17/3180400](#) - Land South of Watlington Road (BEN05) – Appeal not yet decided
 - 6.2.2. [P17/S1964/O](#) - 240 dwellings north of B4009 (BEN 03/04) – SODC approved on Jun 13th
 - 6.2.3. [P18/S0181/O](#) - 19 dwellings adj. to The Orchard, Rokemarsh. PC objected on Mar 9th; awaiting SODC decision
7. The County and District Councillors' reports are available via the following links: -
 - 7.1. OCC: [Monthly Report](#)
 - 7.2. SODC: [Monthly Report](#)
8. Neighbourhood Plan
Planning was slightly delayed as the NP team commissioned a consultant to help and needed to secure a grant to pay for this first, now obtained. Their current aim is to have the plan ready for inspection in November, with consultation throughout the parish prior to that date.

The most significant recommendation from their consultant is that they should define the boundaries of our four settlements (B Prior, B Salome, Roke and Rokemarsh) very carefully. They will then be able to position any infill within the settlements but not between them, thereby preserving the open fields.
9. Traffic
Given approval of BEN03/04 and hence the Benson relief road, we need to turn our attention to traffic mitigation. We already have a small working party (Brian Tracey, Rob Marsh, Brian Tracey and IG), charged with producing a strategy and would encourage any other parishioners to join this group. EC kindly offered to join and was welcomed by IG for doing so.

10. General Data Protection Regulation

CT reported that he has registered the PC with the Information Commissioner’s office. We have been advised that we no longer need a Data Protection Officer, which is why CT is handling it.

CT submitted two privacy notice documents for PC approval which he tailored from the NALC toolkit for local councils: -

- 10.1. A general privacy notice for Parishioners
- 10.2. A privacy notice for Councillors

The PC approved these documents and they will be published on the PC website.

11. Village Hall

11.1. Governance

Our original aim was to bring the VH under the control of the PC, but we have been advised by the OALC that this is not something we should be considering. So IG will be meeting Jonathan Parkinson (of the VH committee) on Jul 3rd to agree an updated governance document for approval. CT was invited to this meeting.

11.2. Car Park and other developments

The VH committee has written to the planning authority, who have advised that consent is not required for the proposed extended car park. The Bridge Club are proceeding by getting quotes and the aim is to get the work completed before the autumn. The PC supported this, on condition that no expense will be incurred by the PC; the Bridge Club have agreed to meet the costs.

A second stage will be to open up a new entrance to the extended car park on the outside of the bend about 80 metres towards Benson.

12. Other Matters

The Chiltern Society volunteers have put in four new kissing gates on the footpath (127/5) that goes off to the right from the Lower Farm drive, then behind the Parsonage Farm barn and which eventually joins the Jubilee Path. To express their gratitude for this work, the PC agreed to make a donation of £200 to the Chiltern Society.

13. Next Meeting

Sept 13th

Signed Chairman Date.....

Appendix 1: Responsible Financial Officer's Report

To Parish Council meeting Thursday 28 June 2018

Owing to the early meeting date the latest accounts are those prepared as at 31 May 2018.

1. Bank balances as at 31 May 2018 totalled £18,381. There were no unrepresented cheques. The total reserves of the Parish were therefore £18,381. Since the end of May, the £9,000 Locality grant has been received and also a VAT repayment of £227.
2. At 31 May 2018 the accounts showed a surplus of income over expenditure of £353.

3. Schedule of payments

Confirmation of the Council requested for the following cheque payments:

Date	Chq. no.	Payee	Amount (£)	Purpose
03/06/2018	100725	WEL Medical Ltd	76.08	Replacement pads for defibrillator
09/06/2018	100726	The Friends of Benson Library	200.00	Donation

Confirmation of the Council requested for the following direct debit payment:

Date	Payee	Amount (£)	Purpose
25/06/2018	Information Commissioner's Office	35.00	Data protection registration

There have been the following bank transfers since the last meeting.

Date	Transfer from	Transfer to	Amount £
21/05/2018	Community account	Business Premium account	1,224.80
15/06/2018	Community account	Business Premium account	8,950.65

4. I have identified that we have been overcharged for the dog bin emptying. This arose because of a loss of some of SODC's records in the fire. The result is that we are due a repayment of £100.10. I have asked for this to be set off against future invoices.

Appendix 2: Planning Application Summary as at 29.06.08

Click on link in Planning ID Column for SODC document

CLLr Abbreviations: CT – Craig Tribe; DB – David Bridgland; EC – Ellie Cross; IG – Ian Glyn; SR – Steve Rhodes

Date Abbreviations: PC – PC notification; EC – End of consultation; TCM – Target Committee Meeting;

TD – Target Decision

Planning ID	CLLr	Location	Description	Dates	Status
P16/S3441/O		Land South of Watlington Road (BEN 05)	Outline application for the erection of up to 120 dwellings. (Lead case)	TD (appeal): Not yet decided Enquiry evidence due 23 Jan	SODC refused (26 May 17) Application appealed
P17/S1964/O		240 dwellings north of B4009 (BEN 03/04)		PC: 25 May EC: 31 Jul TD: 13 Jun	PC objected; SODC gave planning permission (13 Jun)
P18/S0064/FUL	SR	Roke Farm, Roke	New Driveway/Access onto Highway	PC: 5 Jan EC: 31 Jan TD: 2 Mar Drawings amended: 19 Feb, 18 Apr	PC: no objections (Jan 30) SODC gave planning permission (7 Jun)
P18/S0353/FUL	DB	Stonehaven	Erection of three detached dwellings with access, parking and gardens	PC: 1 Feb EC: 12 Mar TCM: 2 May TD: 4 May	Application withdrawn (May 09)
P18/S0181/O	CT	Up to 19 dwellings adjacent to The Orchard, Rokemarsh	The site is in Benson parish, though immediately adjacent to Rokemarsh	PC: 16 Jan EC: 12 Mar TD: 11 Jul	PC objected Mar 9 th
P18/S1643/FUL	CT	Rokemarsh Farm House	Demolition of all existing structures including farmhouse, barns, and stables. Erection of two detached dwellings, landscaping of site area.	PC: 7 Jun EC: 27 Jun TD: 26 Jul	PC objected, but would look favourably on an amended application (Jun 28)