

**Minutes**  
**Berrick Salome Parish Council**  
**28th Sep 2017**

The Meeting of the Berrick Salome Parish Council was held in the Village Hall, Berrick Salome, on Thursday 28th September 2017. Present:

Ian Glyn [IG] (Chair)  
Craig Tribe [CT] (Treasurer)  
Steve Rhodes [SR] (Councillor)  
Chris Cussens [CC] (Clerk)

CC announced that the meeting would be recorded to aid minute-taking.

1. Apologies for absence  
Steve Harrod [SH] (County Councillor), David Turner [DT] (District Councillor), David Bridgland [DB] (Councillor), Hannah Bradley (HB), Chris and Anne Kilduff, David Langston

IG apologised for postponing the PC meeting from Sep 14<sup>th</sup> to tonight as we were unfortunately not quorate.

2. Parish Council Vacancy

IG announced that HB has had to resign from the PC for work reasons. He wished to record really sincere thanks to Hannah for being on the council for some time and particularly for the historic and very successful work she's done on Gigaclear.

As a result, there is a vacancy on the council which we will need to fill. For this, we will follow the standard SODC procedure for filling the vacancy, entailing the display of a form for 14 working days. If no applicants come forward, Ellie Cross who has been representing Roke for the Council on an informal basis, has kindly agreed to join the PC and she will be co-opted.

ACTION  
CC

3. Declarations of interest regarding items on the Agenda

None

4. To approve and sign the Minutes of the meeting of 13th July 2017

Approved

5. Matters arising from the Minutes

CT requested correction of a cheque number in the website minutes of May 17<sup>th</sup>. CC has now changed this.

6. The County and District Councillors' reports are available via the following links: -

6.1. OCC: [Monthly Report](#)

6.2. SODC: [Monthly Report](#)

7. Treasurer's Report (See Appendix 1 for full report)

Council members confirmed that the annual return, including the audit certificate, has been approved and accepted.

The schedule of payments was approved by the Council.

8. Review of planning applications (see Appendix 2 for details)

- Applications for Deaneshurst, Stonehaven and Parsonage Farm have all been sanctioned by SODC.
- A new application for Shepherds Cottage was received earlier in the week
- The PC has formally objected to the application for 240 dwellings north of B4009 (BEN03/04).
- Application for the land south of Watlington road (BEN 05) has been rejected by SODC. This has now gone to appeal. The PC has decided not to make representations at the appeal as it did not for the original Application and instead reserve all its focus on Ben3/4 which would have a greater impact on the Parish.

9. Amelioration of traffic flows

Rob Marsh outlined measures which have been under discussion with the senior highways officer and an independent traffic consultant. Some detail was provided in the [minutes of the last meeting](#).

A number of ideas were discussed, some new and some already put forward. These included a 20 mph speed limit, speed humps, traffic speed indicator and even a cattle grid. SR described the process we would

need to follow to secure a 20mph speed limit; it would take around 18 months to 2 years to go through, with a reasonable chance of success. Whether it would be effective though is questionable.

ACTION  
IG

IG said that the working party would continue, come up with a scheme and then present it to the parish at the appropriate time.

9.1. Cycle Racing

Rosy Pugh asked whether there something that can be done about the number of cycle events through our village.

Her back garden is right by the junction of the road to Chalgrove. Almost every weekend they have to listen to cyclists who do not stop or even slow down at the Give Way sign – instead they have to listen to constant shouts of ‘CLEAR’ as they race past. There can be streams of cyclists at high speed coming through that junction without slowing or stopping. There will surely be a serious accident there one day at the very least. They also block the road as they ride three abreast through the village and do not let other traffic through.

CT contacted SH, who responded

“This is a perennial question that I have had to deal with and I am sad to say there is not much OCC can do. We are limited on what regulatory proposals we can include as all cyclists have the right to use the roads and the nature of Sportifs means they do not need traffic management and so we often can be unsighted to such events.”

IG had asked Rosy before the meeting whether she’d be prepared to act as our ‘champion’ under the auspices of the council and she kindly agreed, so she will continue to investigate how the situation can be resolved.

10. Neighbourhood Plan (NP)

The NP team have applied for a grant and produced a questionnaire, for which responses are due by end-September. A total of 66 envelopes from properties in the parish, containing 102 forms have been received to date and it is hoped that this number will increase substantially as the deadline approaches.

The questionnaire findings will then be used to prepare the plan which will be shared with the Parish before going for scrutiny by SODC and finally it will go for a referendum in the parish. If it succeeds, it won’t be law but will be respected re future planning applications. Without a plan, developers are more able to put in speculative planning applications.

The NP team are currently debating whether it is advisable for the Plan to identify specific sites in the Parish for development or not. The team is taking advice on this.

We are aiming for a presentation of the status of the Plan at the Village Christmas Fair on Nov 25<sup>th</sup>.

11. Report from PAGE

This was presented by Rob Marsh and can be read in Appendix 3.

He has received the funds from Warborough, Dorchester, Drayton St Leonard, Stadhampton. Benson will be providing him with their funds in October. PAGE are asking all the parishes to continue their support next year. If for whatever reason the funds are not required, they will be returned to the parishes pro rata.

12. Other Matters

IG had been advised that in 2026 any historic footpaths/rights of way or ancient lanes that are not on the County Council’s Definitive Maps will be lost forever.

Our Parish Path Warden, Caroline Tribe, assured us that our footpaths and rights of way were properly registered.

13. Next Meeting

Nov 9<sup>th</sup>, 2017

Signed ..... Chairman

Date .....

## Appendix 1: Responsible Financial Officer's Report

### To Parish Council meeting Thursday 28 September 2017

1. Bank balances as at 31 August 2017 totalled £8,886. There were no unrepresented cheques. The total reserves of the Parish were therefore £8,886.
2. At 31 August 2017, the accounts showed a deficit of expenditure over income of £15,457. This included a final payment of £4,278 towards the village hall, and improvements and expenditure on play bark for the playground.

The second half of the grant from SODC for the village hall improvements was received on 1 September 2017. This means that the improvement work was at no cost to the parish council.

The second half of the parish precept of £3,257 was received from SODC on 7 September.

3. Our VAT repayment claim of £2,430.56 was received on 26 July.
4. Notice of conclusion of audit – BDO issued their audit report on our annual return for the year ended 31 March 2017 on 21 August 2017. There were no matters to report. Council members to confirm that the annual return including the audit certificate has been approved and accepted and that this is recorded in the minutes.

#### 5. Schedule of payments

Confirmation of the Council requested for the following cheque payments:

Date	Chq. no.	Payee	Amount (£)	Purpose
08/08/2017	100702	Norman R. Cox & Partners	420.00	Play bark
08/08/2017	100703	SODC	62.80	Dog bin emptying
13/09/2017	100704	Higgs & Co Printers Ltd	631.17	Printing for neighbourhood plan survey
22/09/2017	100705	Ian Glyn	38.77	Wooden pole and fittings for repair of multi-play in playground
28/09/2017	100706	BDO LLP	120.00	External audit 2016-17

There have been no bank transfers since the last meeting.

Date	Transfer from	Transfer to	Amount £

## Appendix 2: Planning Application Summary as at 28.09.17

Click on link in Planning ID Column for SODC document

Cllr Abbreviations: CT – Craig Tribe; DB – David Bridgland; HB – Hannah Bradley; IG – Ian Glyn; SR – Steve Rhodes  
Date Abbreviations: PC – PC notification; EC – End of consultation; TD – Target Decision

Planning ID	Cllr	Location	Description	Dates	Status
<a href="#">P16/S3441/O</a>		Land South of Watlington Road (BEN 05)	Outline application for the erection of up to 120 dwellings		SODC refused (26 May) <a href="#">Application appealed</a>
<a href="#">P17/S1163/HH</a>	IG	Willowbank Berrick Prior	Proposed demolition of the existing rear extension, new rear extension and internal & external alterations	PC: 05 Apr EC: 4 May TD: 19 May	PC supported (24 Apr) SODC approved (19 May)
<a href="#">P17/S2713/LB</a>	HB	Well Cottage, Roke	Construction of a rear extension	PC: 17 Jul EC: 14 Sep TD: 06 Oct	PC supported (19 Sep)
<a href="#">P17/S1405/FUL</a>	IG	Deaneshurst Berrick Prior	Removal of existing single storey dwelling and replacement by a new dwelling. Existing access to remain the same.	PC: 26 Apr EC: 16 May TD: 16 Jun	PC supported (13 Jul) SODC approved (24 Aug)
<a href="#">P17/S2044/O</a>	DB	Stonehaven	Erection of detached dwelling with parking and garden	PC: 01 Jun EC: 14 Jul TD: 27 Jul	PC supported (13 Jul) SODC approved (25 Jul)
<a href="#">P17/S2262/FUL</a>	IG	Parsonage Farm agricultural building	General purpose agricultural building	PC: 19 Jun EC: 20 Jul TD: 14 Aug	PC supported (13 Jul) SODC approved (11 Aug)
<a href="#">P17/S1964/O</a>		240 dwellings north of B4009 (BEN 03/04)		PC: 25 May EC: 31 Jul TD: 26 Oct	PC does not support this; reasons are given on SODC website
<a href="#">P17/S3419/FUL</a>	DB	Shepherds Cottage	Change of use of residential outbuilding to form single dwelling house	PC: 21 Sep TD: 16 Nov	To be considered by PC

## Appendix 3: PAGE Update

Oxford County Council approved the Draft Mineral Plan on 12th September and the Part 2 Site Allocation Plan is expected to be presented to the Council in December 2017.

PAGE obtained Counsel's opinion on the justification and merits of mounting a judicial review into the inspector's examination of the evidence supporting OCC's Draft Mineral Plan. Counsel's opinion is that we do not have grounds for a legal challenge.

We believe that PAGE made the strongest possible case against the Mineral Plan, which included a County wide campaign with OXAGE to get the LAA (Local Aggregate Assessment) set at the 10 year average but with the Inspector's support OCC were determined to set the level at 1,015,000 tonnes per annum. We have just received the latest LAA from the County which shows a 15% fall in aggregate extraction to 650K tonnes, primarily because Hanson have stopped production for the time being and gravel is being imported from East London and Somerset. This means that the 10 year average is down to 595K tonnes p.a. which only goes to further support our case that no new sites are required in Oxfordshire to meet demand. In fact the existing land bank is sufficient to meet requirements over the next 19 years - well beyond the scope of this Plan.

The next stage of the OCC Plan which has to be fought is the Part 2 Site Allocation. All our areas are back under threat from this plan and it provides an opportunity for developers to put in opportunistic planning applications for gravel extraction anywhere in our area.

We anticipate the planning decision for the new gravel extraction sites in Cholsey and Clifton Hampden to be announced in the coming weeks. We will continue to monitor this and its impact on further sites in our area.

We propose to the 8 parishes represented in PAGE that we remain as an active group in order to maintain vigilance over the Part 2 Site Allocation Plan. In order to do this we rely on the continued funding for this year and next from the parishes at the current level.

Rob Marsh