

**Minutes**  
**Berrick Salome Parish Council**  
**7th Jul, 2016**

The Meeting of the Berrick Salome Parish Council was held in the Village Hall, Berrick Salome, on Thursday 7th Jul, 2016. Present:

Ian Glyn [IG] (Chair)  
Craig Tribe [CT] (Treasurer)  
Steve Rhodes [SR] Councillor  
David Bridgland [DB] Councillor  
David Turner [DT] (District Councillor)  
Chris Cussens [CC] (Clerk)

1. Apologies received  
Steve Harrod [SH] (County Councillor), Hannah Bradley [HB] (Vice-chair)
2. To approve and sign the Minutes of the previous Parish Council meetings
  - 2.1. The minutes of the meeting of the 9th Jun 2016 Extraordinary Parish Council to consider the Cases Court planning application were approved; this application was rejected by SODC.

IG advised the meeting that we've been told that all planning applications must be considered in open forum. We would like to be able to do this within our regular parish meeting, but if the planning deadlines do not match our standard meeting schedule, we need to call an extraordinary meeting, which is why the 9<sup>th</sup> Jun meeting was called.

- 2.2. The minutes of the 12th May 2016 Parish Council were approved.

3. Matters arising from the Minutes

From the meeting of 12 Nov 2015

Ref 9.5 Concern was raised that children preparing for school exams (until Jun 20<sup>th</sup>) could be disturbed by flights. IG wrote to the base requesting flights be adjusted over this time. They didn't respond, but appear to have taken notice, as flight disturbance had noticeably dropped, as agreed by those present.

From the meeting of 3 Mar 2016

Ref 11.3 The bend at Rokemarsh was described as an accident waiting to happen. IG has talked to the Highways Department who didn't think it particularly dangerous though the road signage and furniture were clearly in need for improvement. The Department promised about a month ago that changes would be made, though nothing has happened yet. IG chased them up and they haven't done what they said they were going to do and have yet to fill in the potholes.

From the meeting of 12 May 2016

Ref 5.2.9 Mobile phone coverage: DT suggested we had a meeting on this to decide where we go from here, given that we have now secured responses from all four suppliers. DB to arrange meeting – ACTION DB

Ref 10.2 The field to the north of the parish's section of the Roke to Warborough bridleway has been sown to grass. It is believed that livestock will be put in the field meaning that the fence will be re-instated. The council in conjunction with the parish path wardens will liaise with the landowner and OCC to ensure that the 12 foot width is retained and that any fencing is not barbed.

IG and our parish path warden, Caroline Tribe, have had a meeting with Nigel Hicks, who manages the field and there was full agreement that the 12 foot width would be preserved; two bottlenecks would remain at each end of the bridleway, which would be quite acceptable. This would require clearance of trees and undergrowth beside the ditch. Responsibility for this clearance needs to be clarified. CT said that the landowner was responsible for the overgrowth and keeping the ditch clear. OCC was responsible for the under growth. IG suggested we might like to consider undertaking the task and increase the precept so to do if there was no other funding available and suggested such action might be considered at a future PC meeting. CC will put on agenda. It is becoming clear that OCC are working towards devolving projects like this

ACTION  
CC

towards the parishes.

If the parish council took over the responsibility for footpath/bridleway maintenance, would we get any financial support? The answer from OCC is “no”. There is no money. IG would like to investigate this via Oxfordshire Together (see agenda item 8 below).

Ref 10.3 Coordination of funds from the Quarry and Relief in Need Charities appears as agenda item 11.

4. DT provided the District Council monthly report for July 2016 ([click for details](#))
  - 4.1. New plan for South Oxfordshire – let us know what you think  
This plan (the Local Plan 2032) can be viewed [here](#), with deadline for comments 19 Aug 2016.  
DT particularly invited us to send two representatives to a meeting about the Chalgrove Airfield 3500 houses proposal on Jul 15<sup>th</sup> from 6pm to 9pm in Chalgrove Village Hall.  
(Moved Agenda item 8) Local Plan 2032 Preferred Options Consultation (SODC)  
IG emphasised the importance of the parish carefully examining this plan as it is likely to have far reaching consequences on our parish. It has already been issued to the parish mailing list (with agenda on June 29<sup>th</sup>) with a request for feedback, but to date none has been received.  
  
Douglas Taylor kindly agreed to help us put together the Parish Council response in time to meet the 19 Aug deadline. ACTION  
PC  
Douglas T
  - 4.2. A new design for South Oxfordshire
  - 4.3. Wallingford Outdoor Swimming Pool
  - 4.4. Unitary District based councils
  - 4.5. Capital grants
  - 4.6. Changing how we're engaging
  - 4.7. Queen's birthday celebrations
  - 4.8. Meeting time changes  
Whilst DT was still with us, IG raised another point.
  - 4.9. The Village Hall committee have put a grant application in for the recladding of the exterior, provision of additional insulation and double glazing of the hall windows. This will be self-financing as far as the parish are concerned because the bridge club will be helping but we are seeking from SODC a 50% grant. DT agreed to look after that. ACTION  
DT
5. As SH was unable to attend, a summary of his monthly report for July 2016 was read out. ([Click for details](#))
  - 5.1. Statement from OCC leader on EU referendum result
  - 5.2. Proposals for unitary council
  - 5.3. Council contemplates idea of new park and rides
  - 5.4. Increasing adult and child social care costs
  - 5.5. Council among nation's best for children's social care
  - 5.6. Multi-million pound boost fuels expansion of high-speed broadband
  - 5.7. Grass verge cutting programme 2016  
Those present were not happy with the new verge cutting programme, which left grass too high at dangerous corners for safety. IG agreed to register a complaint for us. ACTION  
IG
  - 5.8. Proposed third Reading bridge over the Thames
6. To receive the report from the Treasurer (See Appendix 1 for full report)
  - 6.1. Bank balances as at 30 June 2016 totalled £10,865. There was one unrepresented cheque for £53. The total reserves of the Parish were therefore £10,812.
  - 6.2. At 30 June 2016 the accounts show a surplus of income over expenditure of £2,799. There has been little in the way of expenditure in the year to date.
  - 6.3. The council confirmed agreement for the issue of the cheques listed in Appendix 1.
  - 6.4. The Annual return for the year ended 31 March 2016 has been signed by our internal auditor. It will shortly be sent to the external auditor.

7. Review of planning applications (see Appendix 2 for details)

Decisions since previous meeting:

7.1. Graces Farm. Listed building consent granted 13.05.16

7.2. Cases Court. Planning Permission refused on 22.06.16.

Decisions for this meeting:

For each of the following applications SR presented the views he had obtained from canvassing nearby residents. Open discussion took place involving the applicants, council members and other parishioners.

7.3. Old Farm Cottage, Roke. The PC considered that this application should be approved, though was concerned about (a) the impact on the privacy and enjoyment of the neighbouring property and (b) potential overdevelopment of this site. The applicant indicated his willingness to work with SODC planning to mitigate point (a).

ACTION  
Applicant

7.4. Erection stables & pole barn at Roke Farm Road Running through Roke. The PC considered that this application should be approved.

7.5. Retention & alterations existing building, Roke Farm Roke. The PC considered that this application should be approved. Additional landscaping/screening was suggested by a parishioner and the applicant agreed to consider this.

8. Oxfordshire Together

IG described how this project aimed to get local parish and town councils, either singly or in combination with others, to take on local responsibilities (eg verges, footpaths, signage) for which they would receive funding from OCC. Initially we decided to wait to see how it progressed, but in view of delays and lack of progress by OCC, IG recommended that we wait no longer. We need to get in touch with neighbouring councils to ask what they're doing and ask whether it's worth joining forces on any activity; then assess whether it's worth proceeding jointly or would be better to plough a lone furrow. CC to write.

ACTION  
CC

9. Thames Water (TW)

DB checked status with Denise at TW, who apologised for still not issuing their questionnaire. It is now due within the next 4-6 weeks. TW stressed that they would particularly like to identify homes which had toilet problems (eg water not running away when the water table was high or mains backing up) so that face-to-face interviews could be conducted which would help pinpoint any problems. It is most important that parishioners fully report all problems, so that we get positioned high up the priority list for TW resolution of our flooding and associated problems.

10. Village Tennis Court

Influenced by the Warborough example, Stephanie Iszatt suggested that the parish should consider installing a tennis court on the field outside the village hall. CC reported that he had received seven emails from people in support of this idea. It was recommended that a thorough survey be conducted before taking the idea is taken further, covering costs, funding and noise impact on neighbours. It was pointed out that within a 15 minute drive from Berrick, there are 32 public and club tennis courts available.

CC was asked to write to all those who supported the idea, asking if anyone would be prepared to produce a written evaluation for the PC to consider.

ACTION  
CC

11. Quarry and Relief in Need Charities funds coordination

Guy stated that this only concerns the Quarry Charity. They have funds which might be available to the PC, who were recommended to approach the charity for funding if they consider this appropriate. CT said that Guy had confirmed that the charity would reimburse the Parish Council for works to the playground and for the provision of an additional defibrillator. CT expressed thanks to the charity on behalf of the PC. The PC will need to consider the site for a second defibrillator.

12. Date of next meeting

Sep 1st

13. AOB

- 13.1. IG advised that Neighbourhood Plans are becoming increasingly important for planning purposes, as they can be used to defend patches of land from the unwanted advances of developers. Derek Shaw has arranged an open meeting to be held on 29<sup>th</sup> September in the Village Hall, when an expert will tell us what's involved, costs, effort and what we get out of it. At that meeting we hope to decide whether to proceed with pros and cons and, if so, put together a team of people to make it happen.
- 13.2. IG explained that the swings have been taken out of use, due to cracking of one of the cross-members, due to a bit of abuse and rotting of the wood. Colin Crump has kindly volunteered to re-commission the swings in a week or two's time. We'll then get them inspected as this is due.

Signed      Ian Glyn   Chairman

Date        1<sup>st</sup> Sep 2016

## Appendix 1

### Responsible Financial Officer's Report

1. Bank balances as at 30 June 2016 totalled £10,865. There was one unrepresented cheque for £53. The total reserves of the Parish were therefore £10,812.
2. At 30 June 2016 the accounts show a surplus of income over expenditure of £2,799. There has been little in the way of expenditure in the year to date.
3. Schedule of payments

Confirmation of the Council requested for the following cheque payments:

Date	Chq. no.	Payee	Amount (£)	Purpose
12/05/2016	100671	S E Rhodes	53.50	Website hosting
07/07/2016	100672	Roy Troth	240.00	Grass cutting – playground
07/07/2016	100673	John Smith	450.00	Grass cutting – playing field

There have been no bank transfers since the last meeting.

- 3.1. The Annual return for the year ended 31 March 2016 has been signed by our internal auditor. It will shortly be sent to the external auditor.

## Appendix 2: Planning Application Summary

Click on link in Planning ID Column for SODC web page which will contain any comments.

Planning ID	Location	Application	Status 11.07.16
<a href="#">P16/S0909/LB</a>	Graces Farm	Essential repairs to the external elevations of the building including the removal of modern, cement based materials. Replacement of two windows with French doors.	Listed building consent granted 13.05.16
<a href="#">P16/S1388/HH</a>	Cases Court	Construction of new first floor single storey infill. Internal and external alterations. New crossover and closure of existing vehicular access.	PC recommended refusal on 13.06.16. Planning Permission refused by SODC on 22.06.16. No appeal lodged.
<a href="#">P15/S4144/HH</a>	Old Farm Cottage Roke	Conversion of existing three car barn garage into single bedroom guest accommodation.	PC notified: 28.1.16. Amended plans were received by PC on 08.06.16. PC considered that this application should be approved, 07.07.16, though with concerns. Target Decision date of 14.07.16
<a href="#">P16/S1025/FUL</a>	Roke Farm Roke	Erection agricultural buildings	PC recommended refusal. Withdrawn prior to determination on 25.05.16. No appeal lodged.
<a href="#">P16/S2093/HH</a>	Roke Farm Roke	Retention & alterations existing building	PC notified: 10.06.16. PC considered that this application should be approved, 07.07.16. Target Decision date of 12.08.16
<a href="#">P16/S1028/FUL</a>	Roke Farm Road Running Through Roke	Part demolish and rebuild; conversion existing barn into 3 bed dwelling	PC recommended approval. Planning Permission granted on 31.05.16
<a href="#">P16/S2091/FUL</a>	Roke Farm Road Running Through Roke	Erection stables & pole barn	PC notified: 15.06.16. PC considered that this application should be approved, 07.07.16. End consultation 14.07.16 Target Decision date of 10.08.16